Education Council
Regular Meeting Minutes
Thursday, April 16, 2026
In-person, Kelowna Campus S103B
Draft minutes approved May 21, 2026

Attendance

**online*

Members

Program Faculty:

- Brenda Ridgeley (Business)
- Morgan Martin, Vice-Chair & Acting Chair (Science and Technology)
- Kelly Brochu (Trades and Apprenticeship)

Regional Faculty:

- Claude Hurtubise (Central Okanagan)
- Leanne Mallory (North Okanagan)*
- Wendy Wheeler (South Okanagan Similkameen)

Support Staff:

- Michelle Somerville
- Vivian Moretti

Students:

- Shirelle Nickoli (North Okanagan)
- Malachi Gossen (South Okanagan Similkameen)*
- Sara Delgado Soto (South Okanagan Similkameen)

Educational Administrators:

- Samantha Lenci, Provost and Vice President, Academic
- Paul Martin, Dean, Teaching & Learning Innovations

Non-voting:

- Inga Wheeler, Registrar
- JoAnn Fowler (Board of Governors)

Recording:

- Elaine Booi, Governance Administrator

Regrets

- Neil Fassina, President
- Jillian Garrett, Education Council Chair (Faculty Representative, Arts)
- Andrea Thiessen (Faculty Representative, Health and Social Development)
- Bryan White (Faculty Representative, Shuswap Revelstoke)
- Chelsey Simmons (Student Representative, Central Okanagan)
- Chris Newitt, Associate Dean, Arts and Foundational
- Joan Ragsdale, Special Advisor, In-community Program Design
- Rhea Dupuis, Director, Indigenous Relations

Guests

Presenting:

- Leora Dahl, Chair, Psychology*
- Bryan Penfound, Chair, Mathematics & Statistics
- Anne-Marie Brennan, Program Administrator, Continuing Studies
- Delacey Tedesco, Associate Director, Equity, Diversity & Inclusion
- Chaoping Guo, Faculty, Computer Science
- Youry Khmelevsky, Chair, Computer Science
- Steve Crema, Associate Dean, Arts and Sciences*
- Kara Kazimer, Program Administrator, Continuing Studies
- Troy Berg, Chair, Infrastructure and Computing Technology
- Helena Jordo, Program Administrator, Continuing Studies

Guests:

- Katrina Green, Recruiter

Topic	**Action**

1. CALL TO ORDER

Quorum was established and the meeting called to order at 3:06p.m.
The Acting Chair noted that the Chair is away and that they will cover the role of Chair for this meeting.
The Acting Chair invited the new Board Representative, JoAnn Fowler to introduce herself.

2. ACKNOWLEDGEMENT

B. Ridgeley provided a land acknowledgement.

3. DECLARATION OF CONFLICT

The Chair asked members if they had any declarations. C. Hurtubise noted that they will abstain from items 4.1.i(b)-(c) and 5.2(i)-(ii) as they originated from their department.

4. APPROVAL OF AGENDA

The Chair asked members if they had any amendments to the agenda or would like to move any items out of the consent agenda. Members did not have any amendments and the Chair proceeded with reading the motion.

Recommended Motion: ***THAT the Education Council approves the April 16, 2026 agenda and thereby approves the consent agenda as presented.***

K. Brochu ***CARRIED***

4.1 Consent Agenda

i. Education Council Regular Meeting Minutes – January 22, 2026

ii. Education Council Regular Meeting Minutes – February 19, 2026

iii. Course Revisions:

a) COSC 118 Networks and Telecommunications I

Motion: THAT the Education Council approves the revised course: COSC 118 Networks and Telecommunications I as presented.

b) DSCI 490 Data Science Project

Motion: THAT the Education Council approves the revised course: DSCI 490 Data Science Project as presented.

c) DSCI 491 Data Science Research Project

Motion: THAT the Education Council approves the revised course: DSCI 491 Data Science Research Project as presented.

d) PSYC 111 Introduction to Psychology: Basic Processes

Motion: THAT the Education Council approves the revised course: PSYC 111 Introduction to Psychology: Basic Processes as presented.

e) PSYC 121 Introduction to Psychology: Personal Functioning

Motion: THAT the Education Council approves the revised course: PSYC 121 Introduction to Psychology: Personal Functioning as presented.

Topic	Action

5. NEW BUSINESS

Arts & Sciences

5.1 New Course

i. PSYC 345 The Psychology of Murder

L. Dahl presented the new course PSYC 345 to Council.

A member asked for clarification for why the course is numbered at the 300 level as there are no prerequisites. L. Dahl explained that the level is based on workload and course design, including the use of case studies and amount of writing.

I. Wheeler joined the meeting at 3:15p.m.

A member asked whether the course is intended for degree or diploma students. L. Dahl noted that the course will be available through Open Studies.

A member asked whether the course would be articulated for transferability. L. Dahl noted that UBC is currently the only other institution offering a similar course and that they anticipate the course will articulate there. The member also asked whether dual credit students would be eligible to take the course. L. Dahl noted that dual credit students are eligible to take the course.

The Provost thanked L. Dahl for their work on the course and commented that a single section may not be sufficient due to anticipated student interest. They also expressed appreciation for adding the course to Open Studies.

A member raised concerns about how to communicate to students that the course is an upper-level offering and suggested including language indicating this. The Provost noted that they would discuss standard wording with the Associate Dean, Arts and Sciences, including the possibility of adding indicators such as writing or reading intensives to better prepare Open Studies students.

L. Dahl noted that they would add a statement about the intensive writing component to the course description.

Members did not have any further questions or comments and the Acting Chair proceeded with reading the motion.

Recommended Motion: ***THAT the Education Council approves and recommends to Board of Governors the new course: PSYC 345 The Psychology of Murder as presented.***

S. Lenci

S. Nickoli joined the meeting at 3:22p.m. — ***CARRIED***

L. Dahl left the meeting at 3:22p.m.

5.2 Program Revision

i. Post-Diploma Certificate in Data Science (PDCDS)

B. Penfound presented revisions to the Post-Diploma Certificate in Data Science. Members did not have any questions or comments and the Acting Chair proceeded with reading the motion. C. Hurtubise abstained from the motion.

Recommended Motion: ***THAT the Education Council approves and recommends to the Board of Governors the program revision: Post-Diploma Certificate in Data Science (PDCDS) as presented.***

M. Somerville — ***CARRIED***

Chaoping left the meeting at 3:25p.m.

Topic	Action
ii. Mathematics and Statistics Emphasis (MAST)	
B. Penfound presented revisions to the Mathematics and Statistics Emphasis. Members did not have any questions or comments and the Acting Chair proceeded with reading the motion.	
C. Hurtubise abstained from the motion.	
Recommended Motion: ***THAT the Education Council approves and recommends to the Board of Governors the program revision: Mathematics and Statistics Emphasis (MAST) as presented.***	
K. Brochu	***CARRIED***
Continuing Studies	
5.3 New Programs and Courses	
i. New Program: Fundamentals in Architecture, Construction and Engineering Micro-credential (MCFACE)	
New Courses: • FACE 120 Digital Modelling Fundamentals • FACE 121 Introduction to Construction Project Management, Communication and Professionalism • FACE 122 Introduction to Building Technology	
A. Brennan presented the new program and courses for the Fundamentals in Architecture, Construction and Engineering Micro-credential to Council. The Provost added that Resource Plans are now included in Council's agenda package. Members did not have any questions or comments and the Acting Chair proceeded with reading the motion.	
Recommended Motion: ***THAT the Education Council approves and recommends to the Board of Governors the new program: Fundamentals in Architecture, Construction and Engineering Micro-credential (MCFACE) as presented and thereby approves and recommends the following courses:*** • ***FACE 120 Digital Modelling Fundamentals*** • ***FACE 121 Introduction to Construction Project Management, Communication and Professionalism*** • ***FACE 122 Introduction to Building Technology***	
C. Hurtubise	***CARRIED***
H. Jordo left the meeting at 3:30p.m.	
ii. New Program: Leadership Skills for IT Professionals Micro-credential	
New Courses: • LSIT 100 Strategic IT Planning and Management • LSIT 101 Emotional Intelligence for Information Technology • LSIT 102 Leadership and Ethics for Information Technology • LSIT 103 Capstone Project	
A. Brennan presented the new program and courses for the Leadership Skills for IT Professionals Micro-credential. A member asked why only IT professionals are permitted to teach the well-being component of the course, noting that other faculty may also have relevant expertise in this area. T. Berg responded that IT professionals may speak directly to specific IT workplace scenarios. While	

Topic	Action
many of the course deliverables are industry agnostic, having IT professionals teach the component helps ensure the content is grounded in and applicable to specific IT contexts.	
Members did not have any further questions or comments and the Acting Chair proceeded with reading the motion.	
W. Wheeler abstained from the motion.	
Recommended Motion: ***THAT the Education Council approves and recommends to the Board of Governors the new program: Leadership Skills for IT Professionals Micro-credential as presented and thereby approves and recommends the following courses:***	
• ***LSIT 100 Strategic IT Planning and Management***	
• ***LSIT 101 Emotional Intelligence for Information Technology***	
• ***LSIT 102 Leadership and Ethics for Information Technology***	
• ***LSIT 103 Capstone Project***	
V. Moretti	***CARRIED***
S. Crema left the meeting at 3:37p.m.	
Presentation	
5.4 Accessibility Presentation	
The Associate Director, Equity, Diversity & Inclusion presented on accessibility within the College to Council.	
Members discussed accessibility concerns related to international student barriers for documentation, PowerPoint slides accessibility, and the cost implications for assessment and documentation. The Provost noted that the new LMS has the capability to automatically create accessible presentations including audible versions. The Dean, Teaching and Learning further emphasized the accessibility features and capabilities of the new LMS.	
The Acting Chair thanked the Associate Director, Equity, Diversity & Inclusion for their time.	
D. Tedesco left the meeting at 4:14p.m.	
The Acting Chair called for a recess at 4:14p.m.	
The Acting Chair called the meeting back to order at 4:30p.m.	
The Acting Chair noted that they move item 6.5 ahead because the Registrar needs to leave the meeting early.	
Governance	
5.5 Education Council Evaluation Survey 2025-2026	
The Acting Chair presented the Education Council Evaluation Survey 2025-2026 to Council.	
A member asked how the survey will be distributed and the Governance Administrator noted they will send the survey as a Microsoft Form.	
Members did not have any further questions or comments and the Acting Chair proceeded with reading the motion.	
Recommended Motion: ***THAT the Education Council approves the Education Council 2025-2026 Evaluation Survey as presented.***	
W. Wheeler	***CARRIED***

Topic	Action

6. REPORTS

6.1 Education Council Chair

The Acting Chair noted that elections for the Education Council Chair and Vice Chair will take place at the May regular meeting.

6.2 Academic Governance Committee

The Acting Chair noted that the Committee reviewed and recommended the Education Council Evaluation Survey 2025-2026. The Committee continues to review the Course Syllabus and Common Course Outline Policy. The next AGC meeting is on May 14, 2026.

6.3 Integrated Curriculum Committee

The Acting Chair noted that the Committee reviewed the curriculum included on today's agenda and their next meeting is on May 7, 2026.

6.4 Provost and Vice President Academic

The Provost noted that Resource Plans will be included in the Education Council agenda package for all new programming going forward.

The Provost noted that J. Ragsdale is retiring and that a different individual will be appointed to Council as an Educational Administrator.

The Provost shared that on May 20, 2026 they will present an enrollment report to the Board with the VP, Enrolment and College Relations. On May 21, 2026 a copy of the enrollment report will be presented to Education Council with a program plan. Education Council will provide advice to the Board on the program plan as part of this process.

The Provost noted that the program plan will be presented to the Board on June 23. They clarified that the enrollment report is separate from the program plan, with the program plan outlining what programs will and will not be offered in the fall.

A member asked whether the plan would cover both fall and winter terms. The Provost responded that they could consider providing updates twice a year.

A member asked about enrollment reports and whether the data systems are sufficiently accurate to support projections. The Provost noted that the data is currently lagging and reflects past and more recent historical information rather than real time projections.

The Acting Chair asked whether Education Council members would receive the enrollment report and program plan prior to the meeting. The Provost clarified that both documents will be included in the agenda package.

A member asked about the status of the Post-Secondary Sustainability Review report. The Provost noted that there has been no official update but that they expect the report to be released before the end of June.

6.5 Registrar

The Registrar provided an update on the Spring Elections noting that Jillian Garrett, Mary Ann Knoll, and Katrina Green were elected to Council by acclamation. They added that an election will take place for the Science and Technology faculty seat and the faculty running are Troy Berg, Erin Radomske, and Amanda Krebs. The student representation seats for the Board were acclaimed and M. Gossen and S. Nickoli acclaimed the Central and North Okanagan Council seats.

Topic	Action
Nominations were extended to April 19, 2026 for remaining seats.	
6.6 Board of Governors	
The Board representative provided updates on the Board meetings and added that they are very appreciative of all of Council's work.	

7. OTHER BUSINESS & BUSINESS ARISING FROM CONSENT AGENDA

No other Business was raised.

8. ADJOURNMENT

The meeting adjourned at 4:55p.m.