



Okanagan College Education Council

Regular Meeting Agenda

Thursday, January 22, 2026

Online, Zoom

3:00 – 6:00p.m.

[Link to Kualii Resources](#)

[Link to Zoom](#)

Meeting ID: 622 7871 9417

Meeting Passcode: 576309

Okanagan College respectfully acknowledges that the Penticton, Kelowna and Vernon campuses are located on the lands of the Syilx Okanagan People and the Salmon Arm campus is located on the lands of the Secwépemc People. We honour our relations and hold up their knowledge, welcoming all to our house of learning.

Topic	Action	Presenter	Attached	Pages
1. CALL TO ORDER		J. Garrett		
2. ACKNOWLEDGEMENT		W. Wheeler		
3. DECLARATION OF CONFLICT		J. Garrett		
4. APPROVAL OF AGENDA <i>Recommended Motion: THAT the Education Council approves the January 22, 2026 agenda and thereby approves the consent agenda as presented.</i>	Approval	J. Garrett		1-3
4.1 Consent Agenda				
i. Education Council Professional Development Meeting Minutes – December 11, 2025	<i>Approved with motion for agenda as above</i>		Minutes	4-6
ii. Course revisions:				
a) PHTE 203 Phytopharmaceuticals and OTC <i>Motion: THAT the Education Council approves the course revision for PHTE 203 Phytopharmaceuticals and OTC as presented.</i>				
5. NEW BUSINESS				
Arts & Foundational				
5.1 New Courses				
i. LSIN 040 Global Awareness <i>Recommended Motion: THAT the Education Council approves and recommends to the Board of Governors the new course: LSIN 040 Global Awareness as presented.</i>	Approve & Recommendation	K. Ashman	Kualii	-
ii. LSIN 041 World History <i>Recommended Motion: THAT the Education Council approves and recommends to the Board of Governors the new course: LSIN 041 World History as presented.</i>	Approve & Recommendation	K. Ashman	Kualii	-

Topic	Action	Presenter	Attached	Pages
Continuing Studies				
5.2 Revised Program and Courses	Approve & Recommendation	A. Brennan	Kuali	-
i. Program Revision: Occupational Health and Safety Certificate (ZOHS) Course Revisions: <ol style="list-style-type: none"> a) OHS 111 Introduction to Health and Safety Systems b) OHS 112 Management of Health and Safety Systems c) OHS 113 Health and Safety Legislation d) OHS 114 Ability Management e) OHS 115 Human Factors f) OHS 116 Training, Development and Facilitation g) OHS 117 Risk Management h) OHS 118 Investigation and Auditing <p><i>Recommended Motion: THAT the Education Council approves and recommends to the Board of Governors the program revision for: Occupational Health and Safety Certificate (ZOHS) and thereby approves the following course revisions as presented:</i></p> <ul style="list-style-type: none"> • OHS 111 Introduction to Health and Safety Systems • OHS 112 Management of Health and Safety Systems • OHS 113 Health and Safety Legislation • OHS 114 Ability Management • OHS 115 Human Factors • OHS 116 Training, Development and Facilitation • OHS 117 Risk Management • OHS 118 Investigation and Auditing 				
Science & Technology				
5.3 Program Revision, New Options & New Courses	Approve & Recommendation	Y. Khmelevsky	Kuali	-
i. Program Revision & New Options: Bachelor of Computer Information Systems Degree (BCIS) <ol style="list-style-type: none"> a) Cybersecurity Option b) Honours Degree Option New Courses: <ol style="list-style-type: none"> a) COSC 491 Research Methods b) COSC 492 Computer Information Systems Research Project 				

Topic	Action	Presenter	Attached	Pages
<p><i>Recommended Motion: THAT the Education Council approves and recommends to the Board of Governors the program revision for: Bachelor of Computer Information Systems Degree (BCIS) including two new options: Cybersecurity and Honours Degree and thereby approves the following new courses as presented:</i></p> <ul style="list-style-type: none"> • COSC 491 Research Methods • COSC 492 Computer Information Systems Research Project 				
Agreement				
5.4 MOU between Okanagan College and Universite Paris-Est Creteil (UPEC)	Approve & Recommend	H. Valladares	Briefing	7-15
<p><i>Recommended Motion: THAT the Education Council approves and recommends to the Board of Governors the MOU between Okanagan College and Universite Paris-Est Creteil as presented.</i></p>				
Teaching & Learning Innovations				
5.5 Professional Development Follow-up Questions: Teaching & Learning Innovations	Information	P. Martin	Verbal	-
6. REPORTS				
6.1 Education Council Chair	Information	J. Garrett	Verbal	-
6.2 Academic Governance Committee	Information	J. Garrett	Verbal	-
6.3 Integrated Curriculum Committee	Information	J. Garrett	Verbal	-
6.4 Provost and Vice President Academic	Information	S. Lenci	Verbal	-
6.5 Registrar	Information	I. Wheeler	Verbal	-
7. OTHER BUSINESS & BUSINESS ARISING FROM CONSENT AGENDA				
8. ADJOURNMENT				

Attendance

Members

Program Faculty:

- Jillian Garrett, Education Council Chair (Arts)
- Christopher Torrie (Foundation)
- Morgan Martin (Science and Technology)
- Kelly Brochu (Trades and Apprenticeship)

Regional Faculty:

- Leanne Mallory (North Okanagan)
- Bryan White (Shuswap Revelstoke)
- Wendy Wheeler (South Okanagan Similkameen)

Support Staff:

- Michelle Somerville
- Vivian Moretti

Students:

- Chelsey Simmons (Central Okanagan)
- Shirelle Nickoli (North Okanagan)
- Malachi Goosen (South Okanagan Similkameen)
- Sara Delgado Soto (South Okanagan)

Regrets

- Neil Fassina, President
- Brenda Ridgeley (Faculty Representative, Business)
- Claude Hurtubise (Faculty Representative Central Okanagan)

Educational Administrators:

- Samantha Lenci, Provost and Vice President, Academic
- Paul Martin, Dean, Teaching & Learning Innovations
- Chris Newitt, Associate Dean, Arts and Foundational
- Joan Ragsdale, Special Advisor, In-community Program Design

Non-voting:

- Inga Wheeler, Registrar
- Rhea Dupuis, Indigenous Advisor
- Cindy Battersby (Board of Governors)

Recording:

- Elaine Booi, Governance Administrator

Guests

Presenting:

- Graeme Bowbrick, Governance

Topic	Action
1. CALL TO ORDER	
Quorum was established and the meeting called to order at 3:02p.m.	
2. ACKNOWLEDGEMENT	
J. Garrett provided a land acknowledgement.	
3. APPROVAL OF AGENDA	
The Chair asked members if they had any amendments to the agenda. Members did not have any amendments and the Chair proceeded with reading the motion.	

Topic	Action
<p><i>Recommended Motion: THAT Education Council approves the December 11, 2025 agenda and thereby approves the consent agenda as presented.</i></p> <p>W. Wheeler</p> <p>3.1 Consent Agenda</p> <p>i. Education Council Regular Meeting Minutes – November 20, 2025</p>	<p>CARRIED</p>

L. Mallory joined the meeting at 3:08p.m.

4. NEW BUSINESS

Professional Development

4.1 Education Council Governance Presentation

G. Bowbrick delivered a presentation outlining the authority of Education Council and the Board of Governors under the College and Institute Act.

R. Dupuis joined the meeting at 3:16p.m.

Following the presentation, G. Bowbrick invited questions from members. Members asked about the post-secondary system review, collective agreements, the role and authority of Deans in curriculum matters, general advice, and how policies and procedures are interpreted and applied in terms of governance.

C. Torrie joined the meeting at 4:05p.m.

G. Bowbrick responded to member's questions and provided clarification where needed. The Chair thanked G. Bowbrick for their time and for sharing their expertise with the committee.

The Chair called for a recess at 4:24p.m.

The Chair called the meeting back to order at 4:45p.m.

4.2 Teaching & Learning Innovations Presentation

The Dean of Teaching and Learning Innovations delivered a presentation on learning outcomes and provided an overview of their department's role in supporting teaching and learning at the College.

S. Nickoli left the meeting at 4:50p.m.

Members asked questions about the distinction between learning outcomes and learning objectives. A student representative shared that the learning outcomes in their courses align well with the curriculum. Members discussed how the number of learning outcomes varies across programs, noting that some trades courses may include many learning outcomes because they require students to develop a wide range of specific skills. The Provost added that the nature of outcomes can vary depending on where a course sits within a program.

B. White left the meeting at 5:51p.m.

A member asked about the use of artificial intelligence (AI) in teaching and shared feedback from high school teachers who are seeing increased incidents of student academic integrity violations. The member asked whether high schools should be preparing students more intentionally for post-secondary expectations. The Dean of Teaching and Learning Innovations responded that learning outcomes are beginning to address the use of AI and that as AI tools evolve, skills such as memorization may increase in importance.

Topic	Action
	The Chair noted that further discussion on this topic may continue at the January Education Council meeting and thanked the Dean of Teaching and Learning Innovations for their time and expertise.
5. REPORTS	
5.1 Education Council Chair	The Chair noted that the Provincial Academic Governance Council (PAGC) met at the end of November for their Fall meeting. The Chair added that the College will host the spring PAGC meeting at the end of May, 2026.
5.2 Academic Governance Committee	The AGC did not have a meeting scheduled for December and the next AGC meeting is on January 15, 2026.
5.3 Integrated Curriculum Committee	The ICC reviewed curriculum proposals at the December 4, 2025 meeting that will be presented at the January 22, 2026 Education Council meeting. The next ICC meeting is on January 8, 2026.
5.4 Provost and Vice President Academic	The Provost noted that several members of the College are participating in a national AI strategy, contributing to discussions occurring across the country. AI also frequently comes up in meetings with the Okanagan College Students' Union, reflecting its growing relevance in teaching and learning. The Provost provided an update on the provincial public post-secondary education system review. Information will be collected by January 15, the first draft of the review is expected by February 15, and the final draft is scheduled for completion on March 15, 2026.
5.5 Registrar	The Registrar noted that the search for a Health and Social Development Education Council member is ongoing.
5.6 Board of Governors	The Board representative provided a report of recent Board approvals and highlighted that a new Board Chair was elected, Dustyn Baulkham and Andrea Alexander was re-elected as the Board Vice Chair
6. OTHER BUSINESS & BUSINESS ARISING FROM CONSENT AGENDA	No other business was raised.
7. ADJOURNMENT	The meeting was adjourned at 6:14p.m.



EDUCATION COUNCIL BRIEFING NOTE

January 22, 2026

Agenda #: 5.4

Proposal Summary

Subject:	Proposed Academic and Research Collaboration MOU between Okanagan College and Universite Paris-Est Creteil (UPEC)
Proposed by:	Halia Valladares, Dean, Science & Technology
Submitted to:	Education Council
Implementation date:	Not Applicable

Background

This MOU establishes a non-binding framework for preliminary collaboration discussions between Okanagan College and UPEC. The intent is to explore opportunities for academic exchange, joint research, and scholarly cooperation, particularly in the fields of Computer Science, Engineering, and related areas. The MOU provides a structured basis for engagement while clearly indicating that all substantive commitments will be subject to separate, formally executed agreements. This MOU enables relationship-building and strategic exploration with limited risk, providing flexibility while positioning both institutions for future collaboration pending executive approval of Specific Agreements.

Proposed Areas of Collaboration

- **Faculty and Staff Exchanges:**
Exploration of reciprocal visits and exchanges involving teaching staff, academic researchers, and administrative personnel to support shared research initiatives.
- **Student Mobility:**
Potential exchange of students, including mobility opportunities for Ph.D. candidates and thesis co-tutorship arrangements.
- **Scientific Events:**
Joint participation in and organization of scholarly activities such as seminars, workshops, and conferences in Computer Science and related disciplines.
- **Joint Research and Development Projects:**
Collaboration to identify, evaluate, and develop joint applications for research and development funding, and to design and execute joint projects. This includes future agreements addressing project scope, funding arrangements, and intellectual property considerations.
- **Information and Knowledge Exchange:**
Sharing of academic and research-related information, including documentation, publications, and research outcomes.

Key General Terms

- **Non-Binding Nature:**
The MOU is exploratory and does not create binding obligations. All commitments will require separate, written "Specific Agreements."
- **Good Faith Negotiations:**
Both parties agree to negotiate Specific Agreements in good faith and as promptly as practicable, while retaining the right to terminate negotiations.

- **Resource Commitment:**
Each party will commit reasonable resources to support negotiations.
- **Term and Termination:**
The MOU is effective upon execution and remains in force for five (5) years, unless terminated earlier with 30 days’ written notice. Extensions require mutual written amendment.

At the January 15, 2026 Academic Governance Committee meeting, members reviewed the proposed MOU. Members were supportive of the language within the agreement and asked clarifying questions about Ph.D students and co-tutorship, insurance implications, and legal department consultation. Members put passed a motion to approve and recommend the MOU to the Education Council.

Next Steps

Following Education Council and Board of Governors approval, the parties will secure necessary signatures and formal acceptance of the MOU at each institution. Following this, work will begin to identify potential projects related to the individual areas and develop agreements specific to those initiatives.

Recommendation:

Recommendation to approve the MOU as drafted.

Rationale:

Relevant information outlined above.

Supporting Materials:

See attached draft MOU for review.

Action:	
<u>Motion Required</u> <input type="checkbox"/> Notice of Motion <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Advice <input type="checkbox"/> Referral	<u>No Motion Required</u> <input type="checkbox"/> Discussion/Advice <input type="checkbox"/> Information
Recommended Motion	
<i>“THAT the Education Council approves and recommends to Board of Governors the MOU between Okanagan College and Universite Paris-Est Creteil as presented.”</i>	

Consultation History:

Group/Individual, Title	Reviewed	Recommended	Date
Academic Governance Committee	☒	☒	1/15/2026

MEMORANDUM OF UNDERSTANDING

Between

OKANAGAN COLLEGE

and

**THE UNIVERSITE PARIS XII VAL DE MARNE
KNOWN AS UNIVERSITE PARIS-EST CRETEIL (UPEC)**

WHEREAS Okanagan College is a public, comprehensive community college created under the College and Institute Act providing post- secondary education in a wide variety of career, continuing studies, degree, developmental, trades, university transfers and vocational programs. With its registered office at *(To Be Completed by Okanagan College)* Represented by *(To Be Completed by Okanagan College)* In accordance with the powers conferred upon it,

WHEREAS the Université Paris-Est Créteil is a Public institution of scientific, cultural and professional nature, With its registered office at 61 Avenue du Général de Gaulle, 94010 Créteil Cedex France. Represented by the President of the University, Mrs. Karine Bergès In accordance with the powers conferred upon it,

hereby "the Parties";

Considering the interest of the Parties to establish a cultural scientific and didactic cooperation in fields of mutual scientific interest;

Considering cultural diversity an incentive, rather than an obstacle, to innovation and international cooperation;

Agree under the following conditions:

WHEREAS the parties desire to establish educational relations and cooperation to promote academic and research linkages.

PURPOSE

1. There are many other potential benefits that may develop from the international linkage between _____ and Okanagan College, such as:

- Creation and joint management of research and activity programs, exchange of teaching staff and academic researchers, as part of these programs.
- Exchange of students
- Internationally recognized qualifications
- Long-term international academic relationships
- Cultural and social diversity
- Increased international activity
- Diversified and increased student recruitment

AREAS OF COOPERATION

2. Upon signing of this Memorandum of Understanding the parties may commence the following activities:

- Engage in further discussions with the objective of exchanging visits of teaching staff, academic researchers, members of administrative staff for period of time determined to **pursue common research projects in Computer Science, Engineering and application domains.**
- Exchange of students, including Mobility of Ph.D. students for thesis co-tutorship whose terms and conditions will be defined in specific agreements.
- Engage in further discussions to define **joint participations in and joint organization of scientific events (seminars, workshops, conferences) in Computer Science and application domains.**
- **Seek, evaluate and build joint applications for research and development projects, to define, build and execute joint research and development projects,** including the definition of specific project agreements to frame the common projects, their financial support and their intellectual property.

- **Exchange of information of any kind, documentation, publications and research results.**

GENERAL TERMS

- 1- The parties acknowledge that the discussions are preliminary, that the parties are not bound by them and that the subject-matter of the discussions will involve more detailed negotiations. Therefore, the parties agree that, except as expressly set forth in this Memorandum of Understanding, the parties shall not be obligated in any way to the other unless and until such obligations are set forth in separate specific written agreements ("Specific Agreements").
- 2- Subject to the right to terminate negotiations by notice to the other party, the parties agree to negotiate in good faith as promptly as practicable the Specific Agreements describing each party's respective rights and obligations concerning the provision of services.
- 3- Each party agrees to commit reasonable resources in order to complete such negotiations.
- 4- This Memorandum of Understanding is effective as of the date of execution by both parties and shall continue for five (5) years or unless terminated earlier with 30 days written notice given by either party.
This agreement may be continued beyond the term only by an amendment signed by both parties.
- 5- Each party shall bear its own expenses and costs with regard to all due diligence, negotiations and activities relating to this Memorandum of Understanding.
- 6- The parties shall not make any claim against, nor be liable to, the other for any damages suffered by it because of these negotiations or any performance, or failure to perform any obligations, or for the termination of negotiations without Specific Agreements.
- 7- Any agreements in respect to this Memorandum of Understanding shall not be effective unless in writing and signed by an authorized signatory of Okanagan College and UPEC
- 8- The address for service of any notice in respect to this Memorandum of Understanding:

For the Okanagan College:

1000 KLO Road, Kelowna, B.C. V1Y 4X8
Attention: Vice President

For the UPEC :

61 Avenue du Général de Gaulle, 94010 Créteil Cedex France.
Attention : DRI - Head of International Affairs:

The parties indicate their agreement to proceed under these terms and conditions by executing this Memorandum of Understanding.

SOCIAL SECURITY

The students, members of teaching staff, academic researchers and members of administrative staff benefiting from these exchanges shall have a health insurance covering hospitalization, accidents, repatriation and civil liability during their travels and stays in the host country. If the social insurances they are covered by as part of their activities or status are insufficient in the light of the above-mentioned requirements, they shall take out an appropriate individual insurance.

RESPONSIBILITIES

The financial management of researchers, lecturer-researchers and administrative staff participating in an exchange shall be the responsibility of their home institution, which shall continue to pay their remuneration.

Neither party is responsible for the travel expenses of researchers, lecturer-researchers and administrative staff designated by the other party, unless otherwise specified in an implementing agreement appended hereto.

Throughout their stay, researchers and lecturer-researchers invited undertake personal responsibility for their social security coverage, health insurance, which must include hospitalization, accidents, repatriation and for obtaining third-party liability insurance. They must also comply with the applicable regulations in force in the partner country regarding these matters. If the social insurances they are covered by as part of their activities or status are insufficient in the light of the above-mentioned requirements, they shall obtain an appropriate individual insurance.

CONFIDENTIALITY

For the duration of this Memorandum of Understanding and for a period of 2 (two) years after the term of this Memorandum of Understanding, any proposed publication or communication to third parties shall be submitted in writing to the agreement of the other Party. The other Party shall have one (1) month to communicate its agreement. If he does not respond within the allotted time, his agreement will be deemed to have been obtained.

However, publication or communication shall not preclude patenting or possible industrial and/or commercial exploitation

Therefore:

In the case that the Results are likely to lead to a patent application, the confidentiality will be maintained until the application date and no later than six (6) months after the request for publication or disclosure.

The Results which are not subject to a patent application may be published or communicated to third parties after written agreement of the Parties. In the case of an opposition on real and serious grounds, the prohibition on publication or communication may only apply for a period of up to 6 (six) months from the date of referral to the other Party. At the end of this period, the Parties will have the freedom to publish. At all events, no Party shall be authorized, without express agreement of the Party that owns it, to publish or communicate to third parties Confidential Information.

The Results relating to risks to public health and/or the environment may be communicated freely to the relevant public bodies, after information from the other Party.

Publications and communications should mention the assistance provided by each of the Parties to the realization of any collaborativ Studies during the Memorandum of Understanding.

INTELLECTUAL PROPERTY

Intellectual property encompasses all industrial property rights, copyright and all matters relating to publications and communications.

Intellectual property is governed by the laws and regulations of the countries to which the parties belong.

PROPERTY OF KNOW-HOWS

Know-Hows Refers to the scientific and technical knowledges, biological materials, the intellectual property rights and titles (patents, marks, softwares, databases,...).

Each Party shall retain ownership of its Know-Hows.

If a Know-How is necessary for the exploitation of the Results, the rights of exploitation shall be granted by the owner Party to the operative Party, subject to any third party rights, under conditions, including financial, to be determined by mutual agreement.

PROPERTY OF RESULTS

Results refers to all the underlying data, deliverables, analyses, findings, information and conclusions arising out of the Research Program, no matter the form, patentable or not.

Ownership rights in the Results will be owned by UPEC and OKANAGAN COLLEGE, in co-ownership, in proportion of the intellectual, material, human and financial contributions of the Parties.

In the event that Results are generated in part by staff of a common research structure ("UMR"), the structure will be considered as a single co-owner Party. It is understood that the said guardianship will be satisfied with the distribution of the co-ownership share allocated to them, in accordance with the agreement governing the structure.

Each Party shall have a non-exclusive, non-transferable and free right to use all the Results for its own research activities, including cooperation with third parties, in accordance with the provisions of Article "Confidentiality", to the exclusion of any activity, whether or not free, of an industrial or commercial nature, direct or indirect.

In the case that the Results are likely to be subject to industrial and/or commercial protection and/or exploitation, a co-ownership agreement will be established between the Parties, as soon as possible and before any industrial and/or commercial exploitation to set the conditions for the management of their rights and obligations.

DURATION

This Memorandum of Understanding shall be for a period of from the date of It may be extended by amendment.

This Memorandum of Understanding shall be terminated by one of the Parties in the event that one or more of the essential obligations contained in its various clauses are not fulfilled by the other. This termination will only become effective 2 month after the complainant sends a registered letter with notice of receipt, setting out the grounds for the complaint, unless, within that period, the defaulting Party has fulfilled its obligations or provided evidence of impediment consequent to a force majeure case, in accordance with the existing case law. Exercising this option of termination does not exempt the defaulting Party from fulfilling its obligations up to the effective date of termination, subject to any damages suffered by the Complainant as a result of the early termination of the Memorandum of Understanding.

This agreement is drawn up in English in two (2) copies.

Every modification of the present document shall be carried out through a written document signed by the contracting institutions.

Signed on behalf UPEC

Karine Bergès, President

Date

Signed on behalf of Okanagan College

Director, International Education

Date

Administrator, International Education

Date