

COURSE CODE: BUAD 208

COURSE TITLE: Canadian Income Tax

Calendar Description

This course is an introduction to Canadian income taxation. Topics include liability for tax, the calculation of Net Income for Tax Purposes for both individual and corporate taxpayers, and the calculation of taxes for individual taxpayers (also offered by Distance Education).

Prerequisite(s): BUAD 111

Co-requisite(s): None

Prerequisite For: BUAD 356, 369

Substitutable Courses: None

Graduation Requirement: BBA, Finance Specialty - Elective

Diploma, Accounting and Financial Services Options - Elective

Transfer Credit: CPA (credit with BUAD 369)

Special Notes: Students with credit for BUAD 280 cannot take BUAD 208 for further credit.

Credits: 3

Hours per Week: 3

Originally Developed: April 2003

EDCO Approval: May 2017

CHAIR'S APPROVAL:



Learning Outcomes

- Outcome Upon completion of this course students will be able to:
- 1 **Determine** the residency and tax consequences of a taxpayer.
 - 2 **Assess** general tax issues for an individual.
 - 3 **Calculate** Net Income for Tax purposes and Income Taxes Payable for an individual in routine situations.
(in accordance with the Canadian Income Tax Act)

Course Objectives

- Objectives This course will cover the following content:
- 1 Residency for tax purposes of a taxpayer
 - 2 Tax planning and tax evasion
 - 3 Net Income for Tax Purposes
 - 4 Tax credits and tax deductions
 - 5 Employment status of an individual
 - 6 Employment income, income from a business, income from property and other income and deductions
 - 7 Capital gains and losses
 - 8 Retirement savings and other registered savings plans
 - 9 Ethics and the ethical decision-making process

Professors

Name	Phone Number	Office	Email
Drew McGillivray (course captain)	NA	C107	dmcgillivray@okanagan.bc.ca
Brad Steinbart	ext. 4915	V-C335	bsteinbart@okanagan.bc.ca

Evaluation Procedure

Term Work	10 %
Mid-term Exams (2)	50 %
Final Exam	40 %
Total	100 %

What is the acceptable and approved use of Artificial Intelligence (AI) in this course

The use of generative artificial intelligence tools is strictly prohibited in all course assignments unless explicitly stated otherwise by the instructor in this course. This includes ChatGPT and other artificial intelligence tools and programs. Whenever generative AI tools are permitted and used, they must be appropriately cited. ([See How to cite ChatGPT \(apa.org\)](#))

Required Materials

Canadian Tax Principles Volumes 1 and 2, Byrd & Chen, 2025-2026 edition, Prentice Hall (along with the companion Study Guide).

Assigned Readings

This course covers a considerable amount of material during the semester. Students are expected to do the assigned readings in advance of class and be prepared to discuss areas of difficulty and work on problems in class.

Use of Moodle in this Course

We will be using a Moodle site in this course. It will be used for posting supplementary course notes, assignment solutions, review material and emailing the professor. Students are expected to access the website for the course notes in advance of class. There will not be time in class for copying down the material on the notes.

Notes

Term Work

Term work is made up of assigned homework, as well as specific assignments given by each professor. Your professor will advise you as to the due dates for these assignments.

Assignment Policy

1. Assignments that are not submitted on time will be assigned a mark of zero, unless a medical certificate is filed with the professor.
2. Missed mid-term exams cannot be rescheduled without a medical certificate.
3. Missed final exams will not be rescheduled without a medical certificate or other supporting documents. Inconvenience to the student is not a valid reason for missing scheduled exams.

Course Schedule

(Subject to change at the discretion of the professor)

Date	Topic	Textbook	
2025 Week of	Wed, Sep 3 - Classes begin Fri, Sep 12 - Add/drop date - Last day to register for a course and last day to receive a refund for course drop Tue, Sep 30 - Statutory Holiday (no classes) Mon, Oct 13 - Statutory Holiday (no classes) Fri, Oct 24 - Last day to withdraw from a course without academic penalty Mon, Nov 10 - No classes Tue, Nov 11 - Statutory Holiday (no classes) Fri, Dec 5 - Last day of regularly scheduled classes Tue, Dec 9 - Thu, Dec 18 - Final exam period – see policy .		
Sep	1-5	Introduction to Federal Taxation	Chapter 1
	8-12	Residency of Individuals and Corporation Employment Income	Chapter 1 Chapter 3
	15-19	Employment Income	Chapter 3
	22-26	Taxable Income and Tax Payable for Individuals	Chapter 4
Oct	29-3	Taxable Income and Tax Payable for Individuals	Chapter 4
	6-10	Midterm Exam #1 – Chapters 1, 3 and 4 Capital Cost Allowance	Chapter 5
	13-17	Capital Cost Allowance	Chapter 5
	20-24	Income or Loss from a Business	Chapter 6
	27-31	Income or Loss from a Business Income from Property	Chapter 6 Chapter 7
Nov	3-7	Income from Property	Chapter 7
	10-14	Midterm Exam #2 – Chapters 5, 6 and 7 Capital Gains and Losses	Chapter 8
	17-21	Capital Gains and Losses Other Income and Other Deductions	Chapter 8 Chapter 9
	24-28	Other Income and Other Deductions Retirement Savings and Special Income Arrangements	Chapter 9 Chapter 10
Dec	1-5	Retirement Savings and Special Income Arrangements Final Exam Review	Chapter 10
	8-12	Final Exam Period (Chapters 1, 3-10)	

Skills Across the Business Curriculum

The School of Business promotes core skills across the curriculum. These skills include reading, written and oral communications, computers, small business, and academic standards of ethics, honesty and integrity.

Student Conduct

What is the Disruption of Instructional Activities?

At Okanagan College (OC), disruption of instructional activities includes student “conduct which interferes with examinations, lectures, seminars, tutorials, group meetings, other related activities, and with students using the study facilities of OC”, as well as conduct that leads to property damage, assault, discrimination, harassment and fraud. Penalties for disruption of instructional activities include a range of sanctions from a warning and/or a failing grade on an assignment, examination or course to suspension from OC.

Academic Honesty: Students have a responsibility to read the [OC Academic Integrity Policy](#).

What is Cheating?

“Cheating includes but is not limited to dishonest or attempted dishonest conduct during tests or examinations in which the use is made of books, notes, diagrams or other aids excluding those authorized by the examiner. It includes communicating with others for the purpose of obtaining information, copying from the work of others and purposely exposing or conveying information to other students who are taking the test or examination.”

Students must submit independently written work. Students may not write joint or collaborative assignments with other students unless the instructor approves it in advance as a group/team project. Students who share their work with other students are equally involved in cheating.

What is Plagiarism?

Plagiarism is defined as “the presentation of another person’s work or ideas without proper or complete acknowledgement.” It is the serious academic offence of reproducing someone else’s work, including words, ideas and media, without permission for course credit towards a certificate, diploma, degree and/or professional designation. The defining characteristic is that the work is not yours.

“Intentional plagiarism is the deliberate presentation of another’s work or ideas as one’s own.” Intentional plagiarism can be a copy of material from a journal article, a book chapter, data from the Internet, another student, work submitted for credit in another course or from other sources.” “Unintentional plagiarism is the inadvertent presentation of another’s work or ideas without proper acknowledgement because of poor or inadequate practices. Unintentional plagiarism is a failure of scholarship; intentional plagiarism is an act of deceit.”

What are the Students’ Responsibilities to Avoid Plagiarism?

Students must acknowledge the sources of information used on all their assignments. This usually involves putting the authors’ name and the year of publication in parentheses after the sentence in which you used the material, then at the end of your paper, writing out the complete references in a Reference section.

“Students are responsible for learning and applying the proper scholarly practices for acknowledging the work and ideas of others. Students who are unsure of what constitutes plagiarism should refer to the UBC publication *“Plagiarism Avoided; Taking Responsibility for your Work”*. This guide is available in OC bookstores and libraries.

Students are expected to understand research and writing techniques and documentation styles. The School of Business requires the use of the APA or MLA style but suggests that students cite references using the APA guidelines (see Publication Manual of the American Psychological Association, 6th edition (2009)). A copy of the APA manual is available in the reference section and available for circulation from OC libraries. The library website has access to these two major citing styles.

What are the Penalties for Plagiarism and Cheating?

The Okanagan School of Business does not tolerate plagiarism or cheating. All professors actively check for plagiarism and cheating and the Okanagan School of Business subscribes to an electronic plagiarism detection service. All incidents of plagiarism or cheating are reported and result in a formal letter of reprimand outlining the nature of the infraction, the evidence and the penalty. The Dean of the School of Business and the Registrar record and monitor all instances of plagiarism and cheating. Penalties for plagiarism and cheating reflect the seriousness and circumstances of the offence and the range of penalties includes suspension from OC.

