



INTERNATIONAL STUDENT DEPOSIT REFUND AND DEFERRAL PROCEDURES

English Language Programs

The deposit required is equivalent to the estimated tuition and fees for the first semester of your program, as listed on your Conditional Letter of Acceptance. \$5,000 of the deposit is non-refundable and non-transferable except in the following situations:

Revoked Offer

If you have been admitted conditionally based on i.e. IELTS results or high school grades and these results make you ineligible, your offer will be revoked as you have not met the conditions of the offer. A refund of the deposit can be requested by emailing the Registrar registrar@okanagan.bc.ca.

Program Cancellation

If your program of admission is cancelled by Okanagan College, then you can request to transfer your application to another program, or a refund will be issued. Program change requests may only be granted if space is available and upon meeting program admission requirements.

Study Permit Delay

If your study permit is delayed and you are unable to arrive to start your program, you must notify us immediately and no later than the second Friday after the start of your program (first Friday in May and July terms).

If you wish to defer your start to the next available intake, you may submit a new application and pay the \$100 application fee through the online application portal if there is a seat available. You may apply to move your deposit, tuition and fees one time only.

If you are unable to defer, and choose to withdraw your study permit application, then we require a copy of the confirmation of your study permit withdrawal before we can assess a refund request.

If, after deferring your admission to a subsequent term, you are unable to start in that term, we will refund only the portion of the deposit, tuition and fees paid over and above \$5,000 unless you qualify for a full refund under one of the other sections of this policy.

Study Permit Denial

If your study permit is denied, we require a copy of the rejection letter. You must notify us immediately and no later than the second Friday after the start of your program (first Friday in May and July terms) to receive a full refund of your deposit and fees with the following exception:

If your study permit application is rejected by IRCC for fraud/alleged fraud or other dishonesty, Okanagan College reserves the right to retain the entire deposit, tuition and fees paid.

Exceptional Circumstances

A refund may be obtained by formal request to the Registrar registrar@okanagan.bc.ca in exceptional circumstances such as for medical or compassionate reasons. You must include supporting documentation.

Changing Programs

You cannot change your program immediately upon arrival in Canada. Students may only change their program and/or campus from their second semester onwards. You will be required to apply for the new program via the online application portal and pay the \$100 application fee. Requests may only be granted if space is available and upon meeting program admission requirements.

Program/campus change requests are accepted after November 15 for Winter, and July 15 for Fall semester. The balance of tuition and fees on your student account will be transferred to the new program.

Leaving Okanagan College

If you decide you no longer wish to attend Okanagan College before or during your first semester, \$5,000 of the deposit is non-refundable and non-transferable.

Any deposit or other monies above \$5,000 is refundable.

If you decide you no longer wish to attend Okanagan College after your first semester and have taken a minimum of three courses or equivalent, any credit balance remaining on your account will be refunded.

Refunds

All refunds are issued to the student on the account regardless of who made the payment.

Refunds will be issued through Okanagan College's payment provider.

Fees excluded from Refunds

Some fees are excluded from refunds including but not limited to: application fee, housing application fee, homestay placement fee, transfer credit fees, medical insurance payments.

By accepting your offer of admission and paying your deposit, you agree that all terms of the agreement are legal and binding, and you agree to the College's decision and interpretation of these terms. Additionally, you authorize Okanagan College to inform Immigration, Refugees and Citizenship Canada (IRCC) and/or Canada Border Services Agency (CBSA) of any information it deems to be important to maintain the integrity of the Canadian Study Permit Program.