

**Okanagan College Education Council Agenda
Meeting of Thursday, June 6, 2024 4:00pm
S 103B- Student Services Boardroom - Kelowna campus & Zoom
Motions for Education Council Meeting**

Appendix 2

Motion: "That Education Council adopts the agenda for June 6, 2024 meeting as presented."

Appendix 3.1

3. Consent Agenda

- Motion: That Education Council approves the minutes of the May 2, 2024 meeting and thereby approves the consent agenda.
 - May minutes
 - Course revision: OADM 190 Online Marketing
 - Rescind Transfer Credit policies: (attached)
 - Transfer Credit Policy (2010)
 - ABE Transfer Credit Policy (2010)
 - OC Calendar - Academic Requirements for Program Completion and Graduation Section 5. Transfer Credits Towards a degree, Diploma or Certificate Program

Proposal Rationale of OADM 190 Online Marketing:

Housekeeping item: When we added OADM 190 to the ADAC program, it was missed that one of the prerequisites is not taken by ADAC students, namely OADM 189. This course is required in the Virtual Assistant program. Therefore, we are removing OADM 189 from the prerequisites to reflect programming change.

Appendix 4

a. Registration and Courses Policy (attached)

Motion: That Education Council approves the Registration and Courses Policy as presented. (consultation attached)

Proposal Rationale

The Registration and Courses Policy has been changed as per the directives of the Policy and Procedure Framework Governing Policy.

These changes include:

Developing Policy statement, purpose, scope and definitions

Rearranging concepts within sections

Added a section on Fee Payment

Added a section on course prerequisites

Added a section on Course Cancellation

Appendix 5

5.1 Copyright Policy (attached)

Motion: That Education Council recommends the Copyright Policy as presented.

Proposal Rationale

As attached.

5.2 Curriculum recommended by CPRC – ST

a. New course: MATH 035 Math Skills for Mechanical Engineering Technology

Motion: That Education Council approves the new course: MATH 035 Math Skills for Mechanical Engineering Technology as recommended by CPRC ST as presented.

Proposal Rationale

There is the expressed interest from the Mechanical Engineering & Technology department (and other Engineering departments) for a bridging course to improve new engineering students' math and other skills. These skills include core topics of MATH 011 and MATH 012 and skills such as unit conversions, interpolation, and spreadsheet skills such as graphing. Sofia Sookochoff (AU instructor) worked with Logan Maley from the MECH program to develop this course and provided the information for the skills that students needed extra help with.

5.3 Curriculum recommended by CPRC - T/A

a. New course: WDQR 100

Motion: That Education Council approves the new course: WDQR 100 Intermediary Module 1 as recommended by CPRC T/A as presented.

Proposal Rationale

This course is needed in the construction industry to provide quality training that supports the needs of the Home Performance Stakeholder Council and industry professionals with the mission to build capacity and quality work in the home performance industry. The industry and consumers need retrofitting to transition to a low-carbon economy and net-zero energy readiness. This course will integrate old and new technology providing students with quality and consistent training for new and existing contractors.

b. New course: WDQR 200

Motion: That Education Council approves the new course: WDQR 200 Advanced Hands-on Module 2 as recommended by CPRC T/A as presented.

Proposal Rationale

This course is needed in the construction industry to provide quality training that supports the needs of the Home Performance Stakeholder Council and industry professionals with the mission to build capacity and quality work in the home performance industry. The industry and consumers need retrofitting to transition to a low-carbon economy and net-zero energy readiness. This course will integrate old and new technology providing students with quality and consistent training for new and existing contractors.

c. New program: Window and Door Quality Retrofit Micro-credential

Motion: That Education Council approves the new program: Window and Door Quality Retrofit Micro-credential as recommended by CPRC T/A as presented.

Proposal Rationale

This 60-hour micro-credential provides a comprehensive foundation for those in the construction industry to provide quality training that supports the needs of the Home Performance Stakeholder Council and its mission to build capacity and quality work in the home performance industry. The micro-credential provides learners with a thorough understanding of the foundational learning related to window and door retrofit, focusing on meeting the priorities and needs of the construction industry. Key introductory topics include visual assessments, regulatory requirements, energy performance product features, building codes, barriers exterior conditions windows/doors. Upon successful completion, learners will be equipped with the fundamental skills and knowledge to continue their careers in the window and door retrofit industry.

5.4 Discussion

a. International Enrolments

(Tim)

Motion: That when the college determines it's intended target percentage of international students each year, it presents that number to Education Council for approval, and in order to provide the necessary context for that decision, it also reports out annually on how successful it was in meeting that target the previous year, and how international students fared by comparison to domestic students.

b. Inactive programs & courses (attached)

Motion: That Education Council approves the deletion of inactive programs and courses as presented with an end date of Winter 2024.

5.5 Standing Committee Reports

e. Ad Hoc Governance committee

Motion:

That Education Council approves the following as presented:

-That Education Council ratifies recommendations brought forward by the Ad Hoc Governance Committee to make necessary amendments to the Ad Hoc Governance Committee's Terms of Reference, specifically around the committee's term and its composition

Rationale:

-WHEREAS the Ad Hoc Governance Committee has conducted important research and surveys of peer B.C. college and training institute governance documents, and has defined the areas of focus and need

-WHEREAS now that the Ad Hoc Governance Committee has greater visibility in terms of its areas of focus, it is better able to see its projected endpoint

-WHEREAS Educational Council will experience a significant turnover in the Council's membership for the coming academic year and whereas the Ad Hoc Governance Committee feels there is significant value in providing some continuity in having at least some of its current members continue in, or extend, their current terms