

**Okanagan College Education Council Agenda
Meeting of Thursday, December 1, 2022 4:00pm
S 103B – Student Services Boardroom – Kelowna Campus & Zoom
Motions for Education Council Meeting**

Appendix 2

Motion: “That Education Council adopts the agenda for the December 1, 2022 meeting as presented.”

Appendix 3.1

Approval of the minutes from the November 3, 2022 Education Council meeting

Motion: “That Education Council approves the minutes from the November 3, 2022 meeting as presented.”

Appendix 5.1

Curriculum Recommended by the CPRC – AFP

5.1 a. Motion: “That Education Council approves the course revision: ARTS 498 Field Placement as recommended by the CPRC - AFP”

Proposal Rationale

A language change to the Calendar description to more accurately describe the student experience in the field placement, as there will be some variability in hours across community partner organizations. New language provides a description of "up to 12 hours per week across fall and winter semesters". A second change is to correctly place the 498 seminar component as a Seminar in the (lecture, lab, seminar) calendar designation as 0, 0, 3).

5.1 b. Motion: “That Education Council approves the program revision: English for Academic Purposes Certificate as recommended by the CPRC - AFP”

Proposal Rationale

To change the number of academic courses (currently two) that students are permitted to take while registered in EAP level 3. The EL Department recommends EAP 03 students be permitted to take one academic course while working on their EAP certificate as two additional courses creates an unrealistic workload, additional stress, and often compromises the successful completion of both EAP and academic courses.

In addition, the EAP levels have been corrected to reflect the current program, which has three EAP levels instead of four.

Appendix 5.2

Curriculum Recommended by the CPRC – ST

5.2 a. Motion: “That Education Council approves the course revision: PHYS 240 Introduction to Biophysics as recommended by the CPRC - ST”

Proposal Rationale

We propose to remove the "second year standing" bullet because: (a) it is redundant, since we are already recommending a first-year course in BIOL and (b) because it is hard to enforce.

We are changing the language in the last bullet point to make it cleaner and simpler (we recommend any first-year BIOL course).

5.2 b. Motion: “That Education Council approves the program revision: Health Science Option: Kinesiology Diploma as recommended by the CPRC - ST”

Proposal Rationale

As of September 2024, all Kinesiology students transferring to the Clinical Exercise Physiology (CEP) stream at UBCO will be required to have completed BIOL 260 (Pathophysiology for Health Sciences). They will not be able to obtain third year standing without this course. To maintain our transfer agreement with UBCO, we are proposing that BIOL 260 be added as an HKIN elective course for those students. We have consulted with the Biology department to have this course offered as a service course to our Kinesiology students. It is expected that approximately 3-10 HKIN students would take this course per year.

5.2 c. Motion: “That Education Council approves the new course: DSCI 491 Data Science Research Project as recommended by the CPRC - ST”

Proposal Rationale

This course is required for the proposed Post Baccalaureate Diploma in Data Analytics and Economics.

5.2 d. Motion: “That Education Council approves the new course: STAT 443 Time Series Analysis and Forecasting as recommended by the CPRC - ST”

Proposal Rationale

This course in time series analysis is a requirement for the proposed Post Baccalaureate in Data Analytics and Economics.

5.2 e. Motion: “That Education Council approves the new program: Post Diploma Certificate in Data Science as recommended by the CPRC - ST”

Proposal Rationale

Graduates with a diploma or degree may receive a post-diploma certificate in Data Science by completing an additional 24 credits of STAT and DSCI courses from a given list. This certificate will be of interest to students who have completed a BBA, BCIS or another degree or diploma and want to add some experience in Data Science.

This program is aimed at students not wishing to take a 2 year program, but still learn about data science. It targets students who want industry skills after graduation as well as those in the workforce looking to add to their existing skills.

The program will fill empty seats in the PBDMDA and PBDHA programs and will therefore be a no-cost program.

5.2 f. Motion: “That Education Council approves the new program: Post Baccalaureate Diploma in Data Analytics and Economics as recommended by the CPRC - ST”

Proposal Rationale

This proposal introduces a new 2-year post-baccalaureate diploma in Data Science and Economics for graduates interested in increasing their knowledge in Data Science as it relates to Economics. The diploma features courses aimed at equipping students with current data science and statistical techniques appropriate for all disciplines with applications aimed at economics.

Term one of this program sets the mathematical and statistical foundation for higher level

learning in the economic and data science areas. In subsequent terms, students build on and apply these foundational skills to a diverse set of areas. While many of the applications have an economic focus, the mathematical, statistical, and data science concepts learned are universally applicable to a wide range of disciplines.

Appendix 5.3

Curriculum Recommended by the CPRC – BUS

5.3 a. Motion: “That Education Council approves the new course: LSEC 211 Introduction to Law in Canada as recommended by the CPRC - BUS”

Proposal Rationale

This course is part of the Paralegal Diploma Program.

5.3 b. Motion: “That Education Council approves the new course: LSEC 212 Legal Research & Writing as recommended by the CPRC - BUS”

Proposal Rationale

This course is part of the Paralegal Diploma Program.

5.3 c. Motion: “That Education Council approves the new course: LSEC 213 The Law of Torts as recommended by the CPRC - BUS”

Proposal Rationale

This course is part of the Paralegal Diploma Program.

5.3 d. Motion: “That Education Council approves the new course: LSEC 214 Contract Law as recommended by the CPRC - BUS”

Proposal Rationale

This course is part of the Paralegal Diploma Program.

5.3 e. Motion: “That Education Council approves the new course: LSEC 215 The Law of Evidence as recommended by the CPRC - BUS”

Proposal Rationale

This course is part of the Paralegal Diploma Program.

5.3 f. Motion: “That Education Council approves the new course: LSEC 216 Administrative Law as recommended by the CPRC - BUS”

Proposal Rationale

This course is part of the Paralegal Diploma Program.

5.3 g. Motion: “That Education Council approves the new course: LSEC 217 Company Law and Business Organizations as recommended by the CPRC - BUS”

Proposal Rationale

This course is part of the Paralegal Diploma Program.

5.3 h. Motion: “That Education Council approves the new course: LSEC 218 Interviewing Clients and Witnesses as recommended by the CPRC - BUS”

Proposal Rationale

This course is part of the Paralegal Diploma Program.

5.3 i. Motion: “That Education Council approves the new course: LSEC 219 Intellectual Property Law in Canada as recommended by the CPRC - BUS”

Proposal Rationale

This course is part of the Paralegal Diploma Program.

5.3 j. Motion: “That Education Council approves the new course: LSEC 220 Family Law for Paralegals as recommended by the CPRC - BUS”

Proposal Rationale

This course is part of the Paralegal Diploma Program.

5.3 k. Motion: “That Education Council approves the new course: LSEC 221 Wills, Estates & Probate Administration as recommended by the CPRC - BUS”

Proposal Rationale

This course is part of the Paralegal Diploma program.

5.3 l. Motion: “That Education Council approves the new course: LSEC 222 Information Technology in a Legal Setting as recommended by the CPRC - BUS”

Proposal Rationale

This course is part of the Paralegal Diploma Program.

5.3 m. Motion: “That Education Council approves the new course: LSEC 223 Paralegal Practicum as recommended by the CPRC - BUS”

Proposal Rationale

This course is part of the Paralegal Diploma Program.

5.3 n. Motion: “That Education Council approves the new program: Paralegal Diploma as recommended by the CPRC - BUS”

Proposal Rationale

Paralegals provide an integral part of the law firm found in all divisions of the firm. They are also sought after for positions in Municipalities, provincial and federal governments, in house corporate legal divisions, banks, credit unions, insurance, and in house University legal depts.

Paralegals are highly skilled receiving both substantive and transactional legal training. There are currently 3 publicly funded institutions offering both paralegal certificates and diplomas. All are located within Metro Vancouver. After initial consultation with the BCPA board of directors, they are eager to see our program offered in the Okanagan and to serve employers outside of the lower mainland.

The Ministry of Attorney General has just released their intentions paper (Sept 2022) indicating the province is moving to a single regulator for legal service providers. Paralegals, for the first time, are now to be licensed and offering limited legal services similar to notaries. The intentions paper speaks to the need for qualified publicly funded institutions to provide this education. The Government of Canada’s Job Bank predicts that, over the period of 2015-2024, there will be a

shortage of paralegals to fill the new job openings.

This is an exciting time for the legal industry and the expanded role that paralegals will now play in it.

Appendix 5.4

Curriculum Recommended by the CPRC – HSD

5.4 a. Motion: “That Education Council approves the new course: THER 152 Preceptorship: Recreation Therapist Assistant as recommended by the CPRC - HSD”

Proposal Rationale

The Therapist Assistant Diploma program proposes a new adjunct one-year certificate: Recreation Therapist Assistant certificate (RTAC). This is a stream that students may select for training as assistant only in the discipline of Recreation Therapy. The current Therapist Assistant Diploma required training in 3 disciplines: OTA, PTA, and RTA.

This one-year RTAC option requires a 5-week preceptorship to prepare students for entry to practice. This proposal is for the new RTAC 5-week preceptorship.

5.4 b. Motion: “That Education Council approves the new program: Recreation Therapist Assistant Certificate as recommended by the CPRC - HSD”

Proposal Rationale

Currently, the Therapist Assistant Diploma delivers training in three disciplines: Occupational (OTA), Physical (PTA), and Recreational (RTA) Therapist Assistant. This model was developed more than 25 years ago and has stood the test of time as is demonstrated by a high employment rate of graduates and consistently positive reviews from employers, graduates, and students. Over this period, however, some things have changed which have inspired the development of this new proposal.

Nationally, an accreditation is in place for the OTA and PTA components of the program only. Provincially, there has evolved a division in hiring and job categories for RTAs and OTA/PTAs. The fact that the RTA component is not an accredited component of the diploma allows the compartmentalization of this stream of training to create a new certificate credential without compromising the program accreditation status. Employers are requesting graduates who are trained as entry-level RTACs and who can be employed after a one-year program. This is an opportunity to create a certificate program that is built from courses that are already present within the Therapist Assistant Diploma program. The RTAC courses are completed after the first year of study.

With this new proposed certificate, students have options: 1) they may apply to enter the RTAC only, or 2) they could enter the full TAD diploma, or 3) they could opt to exit the TAD diploma after one year and still graduate with the credential of an RTA certificate, and 4) those with the RTA certificate may opt to return to complete the TA Diploma.

Many students would like the option of becoming an RTA, without being required to take the full diploma with the triple training in the three disciplines. There are also healthcare workers who are interested in returning to school to diversify but desire a shorter training than the 2-year TA diploma. Additionally, Recreational Therapists and employers in the field have asked for a RTA training to fill numerous existing and ongoing job openings.

To begin with it is proposed that 5 students will be admitted into the RTAC certificate stream. If

the TAD cohort is not filled, more RTAC certificate stream students could be admitted to fill the seats.

Highlights:

- Create an optional RTA only stream that is not so academically heavy and has less stringent admission requirements
- Certificate exit after one year
- Students in both streams (TAD and RTA certificate) would all be together for all required RTA classes
- Increase the practicum length for RTA only stream by 5 weeks
- Students graduate with a one-year certificate: RTA
- A shorter training option for students who only want the RTA component
- Helps to meet the needs of the community by providing trained RTAs. This is also
- An exit option and credential for those not successful in OTA and/or PTA and/or UT components of present diploma.
- Courses are already imbedded in existing TAD program.
- Students would be part of TAD cohort, but with fewer required courses, and 5 more weeks of RecTA practicum.
- This stream could also be used to back-fill seats not filled by TAD students in the first year.

CREDENTIAL: Recreational Therapist Assistant

Launch date: Launch in September 2023.

LENGTH OF PROGRAM: 2 semesters plus 8 weeks of practica

TEACHING FORMAT: in person, joins TAD cohort

NUMBER OF STUDENTS: 5 (pilot)

PRACTICUM NEEDS: 10 placement sites

5.4 c. Motion: “That Education Council approves the course revision: PNSG 311 Health Promotion III as recommended by the CPRC - HSD”

Proposal Rationale

APN Pre Requisite added: PNSG 217A Consolidated Practice Experience A (CPE 217A) To update the Course description in order to match the description in the BC Provincial curriculum.

5.4 d. Motion: “That Education Council approves the course revision: PNSG 312 Professional Practice III as recommended by the CPRC - HSD”

Proposal Rationale

APN Pre Requisite added: PNSG 217A Consolidated Practice Experience A (CPE 217A) Update Course description to align with the BC Provincial Curriculum.

5.4 e. Motion: “That Education Council approves the course revision: PNSG 313 Variations in Health III as recommended by the CPRC - HSD”

Proposal Rationale

APN Pre Requisite added: PNSG 217A Consolidated Practice Experience A (CPE 217A).

5.4 f. Motion: “That Education Council approves the course revision: PNSG 315 Professional Communication III as recommended by the CPRC - HSD”

Proposal Rationale

APN Pre Requisite added: PNSG 217A Consolidated Practice Experience A (CPE 217A).

5.4 g. Motion: "That Education Council approves the course revision: PNSG 316 Integrated Nursing Practice III as recommended by the CPRC - HSD"

Proposal Rationale

APN Pre Requisite added: PNSG 217A Consolidated Practice Experience A (CPE 217A).

5.4 h. Motion: "That Education Council approves the course revision: ICSW 111 Indigenous Peoples of Canada as recommended by the CPRC - HSD"

Proposal Rationale

Continuing Studies and Corporate Training has been offering the Aboriginal Community Support Worker Certificate since 2017. This proposal is to change the references of Aboriginal to Indigenous. These changes better align with the institutional identification and Indigenization direction. This curriculum, program outlines and learning outcomes are not being significantly altered. Slight grammatical changes are included, but no change to intent or outcomes of the course. Specific to this course, reference to sub-populations as that was no longer relevant and has been removed.

5.4 i. Motion: "That Education Council approves the course revision: ICSW 112 Social Determinants within Indigenous Communities as recommended by the CPRC - HSD"

Proposal Rationale

Continuing Studies and Corporate Training has been offering the Aboriginal Community Support Worker Certificate since 2017. This proposal is to change the references of Aboriginal to Indigenous. These changes better align with the institutional identification and Indigenization direction. This curriculum, program outlines and learning outcomes are not being significantly altered. Slight grammatical changes may be included, but no change to intent or outcomes of the course.

5.4 j. Motion: "That Education Council approves the course revision: ICSW 113 Introduction to Indigenous Traditional Knowledge Systems as recommended by the CPRC - HSD"

Proposal Rationale

Continuing Studies and Corporate Training has been offering the Aboriginal Community Support Worker Certificate since 2017. This proposal is to change the references of Aboriginal to Indigenous. These changes better align with the institutional identification and Indigenization direction. This curriculum, program outlines and learning outcomes are not being significantly altered. Slight grammatical changes may be included, but no change to intent or outcomes of the course.

5.4 k. Motion: "That Education Council approves the course revision: ICSW 114 Introduction to Indigenous Law as recommended by the CPRC - HSD"

Proposal Rationale

Continuing Studies and Corporate Training has been offering the Aboriginal Community Support Worker Certificate since 2017. This proposal is to change the references of Aboriginal to Indigenous. These changes better align with the institutional identification and Indigenization direction. This curriculum, program outlines and learning outcomes are not being significantly altered. Slight grammatical changes may be included, but no change to intent or outcomes of the course.

5.4 l. Motion: "That Education Council approves the course revision: ICSW 115 Professional Practice in Human Service Work as recommended by the CPRC - HSD"

Proposal Rationale

Continuing Studies and Corporate Training has been offering the Aboriginal Community Support Worker Certificate since 2017. This proposal is to change the references of Aboriginal to Indigenous. These changes better align with the institutional identification and Indigenization direction. This curriculum, program outlines and learning outcomes are not being significantly altered. Slight grammatical changes may be included, but no change to intent or outcomes of the course.

5.4 m. Motion: "That Education Council approves the course revision: ICSW 116 Holistic Supports and Services as recommended by the CPRC - HSD"

Proposal Rationale

Continuing Studies and Corporate Training has been offering the Aboriginal Community Support Worker Certificate since 2017. This proposal is to change the references of Aboriginal to Indigenous. These changes better align with the institutional identification and Indigenization direction. This curriculum, program outlines and learning outcomes are not being significantly altered. Slight grammatical changes may be included, but no change to intent or outcomes of the course.

5.4 n. Motion: "That Education Council approves the course revision: ICSW 117 Health, Safety and Wellness as recommended by the CPRC - HSD"

Proposal Rationale

Continuing Studies and Corporate Training has been offering the Aboriginal Community Support Worker Certificate since 2017. This proposal is to change the references of Aboriginal to Indigenous. These changes better align with the institutional identification and Indigenization direction. This curriculum, program outlines and learning outcomes are not being significantly altered. Slight grammatical changes may be included, but no change to intent or outcomes of the course.

5.4 o. Motion: "That Education Council approves the course revision: ICSW 118 Interpersonal Skills for Human Service Professionals as recommended by the CPRC - HSD"

Proposal Rationale

Continuing Studies and Corporate Training has been offering the Aboriginal Community Support Worker Certificate since 2017. This proposal is to change the references of Aboriginal to Indigenous. These changes better align with the institutional identification and Indigenization direction. This curriculum, program outlines and learning outcomes are not being significantly altered. Slight grammatical changes may be included, but no change to intent or outcomes of the course.

5.4 p. Motion: "That Education Council approves the course revision: ICSW 119 Human Development/Lifespan as recommended by the CPRC - HSD"

Proposal Rationale

Continuing Studies and Corporate Training has been offering the Aboriginal Community Support Worker Certificate since 2017. This proposal is to change the references of Aboriginal to Indigenous. These changes better align with the institutional identification and Indigenization direction. This curriculum, program outlines and learning outcomes are not being significantly

altered. Slight grammatical changes may be included, but no change to intent or outcomes of the course.

5.4 q. Motion: "That Education Council approves the course revision: ICSW 120 Reconciliation: Relationships and Indigenous Communities as recommended by the CPRC - HSD"

Proposal Rationale

Continuing Studies and Corporate Training has been offering the Aboriginal Community Support Worker Certificate since 2017. This proposal is to change the references of Aboriginal to Indigenous. These changes better align with the institutional identification and Indigenization direction. This curriculum, program outlines and learning outcomes are not being significantly altered. Slight grammatical changes may be included, but no change to intent or outcomes of the course.

5.4 r. Motion: "That Education Council approves the course revision: ICSW 121 Introduction to Substance Abuse Counselling as recommended by the CPRC - HSD"

Proposal Rationale

Continuing Studies and Corporate Training has been offering the Aboriginal Community Support Worker Certificate since 2017. This proposal is to change the references of Aboriginal to Indigenous. These changes better align with the institutional identification and Indigenization direction. This curriculum, program outlines and learning outcomes are not being significantly altered. Slight grammatical changes may be included, but no change to intent or outcomes of the course.

5.4 s. Motion: "That Education Council approves the course revision: ICSW 122 Group Facilitation as recommended by the CPRC - HSD"

Proposal Rationale

Continuing Studies and Corporate Training has been offering the Aboriginal Community Support Worker Certificate since 2017. This proposal is to change the references of Aboriginal to Indigenous. These changes better align with the institutional identification and Indigenization direction. This curriculum, program outlines and learning outcomes are not being significantly altered. Slight grammatical changes may be included, but no change to intent or outcomes of the course.

5.4 t. Motion: "That Education Council approves the course revision: ICSW 123 Motivational Interviewing as recommended by the CPRC - HSD"

Proposal Rationale

Continuing Studies and Corporate Training has been offering the Aboriginal Community Support Worker Certificate since 2017. This proposal is to change the references of Aboriginal to Indigenous. These changes better align with the institutional identification and Indigenization direction. This curriculum, program outlines and learning outcomes are not being significantly altered. Slight grammatical changes may be included, but no change to intent or outcomes of the course.

5.4 u. Motion: "That Education Council approves the course revision: ICSW 124 Workshops as recommended by the CPRC - HSD"

Proposal Rationale

Continuing Studies and Corporate Training has been offering the Aboriginal Community Support

Worker Certificate since 2017. This proposal is to change the references of Aboriginal to Indigenous. These changes better align with the institutional identification and Indigenization direction. This curriculum, program outlines and learning outcomes are not being significantly altered. Slight grammatical changes may be included, but no change to intent or outcomes of the course.

5.4 v. Motion: "That Education Council approves the course revision: ICSW 125 Practicum as recommended by the CPRC - HSD"

Proposal Rationale

Continuing Studies and Corporate Training has been offering the Aboriginal Community Support Worker Certificate since 2017. This proposal is to change the references of Aboriginal to Indigenous. These changes better align with the institutional identification and Indigenization direction. This curriculum, program outlines and learning outcomes are not being significantly altered. Slight grammatical changes may be included, but no change to intent or outcomes of the course.

5.4 w. Motion: "That Education Council approves the program revision: Indigenous Community Support Worker Certificate as recommended by the CPRC - HSD"

Proposal Rationale

Continuing Studies and Corporate Training has been offering the Aboriginal Community Support Worker Certificate since 2017. This proposal is to change the name from Aboriginal Community Support Worker to Indigenous Community Support Worker. The word "Indigenous" better reflects the inclusiveness of all Indigenous peoples. This change also aligns with the institutional identification and direction of Indigenization activities. There are minor changes to the program and course descriptions (replacing Aboriginal with Indigenous) and if required, some minor grammatical changes to ensure the intention of the content remains the same. There are no changes proposed to the admission or graduation requirements.

Appendix 7

In camera session

Motion: "That Education Council moves in camera."

Appendix 7.1

Motion: "That Education Council approves the minutes of the November 7, 2022 Operations committee meeting as presented."

Motion: "That Education Council moves out of camera."