

Education Council Meeting
Thursday, September 13, 2018 4:00 p.m.
S 103B – Student Services Boardroom - Kelowna Campus

Faculty

Name	Location
Tim Walters	Shuswap Revelstoke Rep
Nicole Davis	South Okanagan Similkameen Rep
Norah Bowman	Central Okanagan Rep
Rocio Alejandre	North Okanagan Rep
Danny Marques	Trades & Apprenticeship - Kelowna
Amanda Krebs	Arts & Foundational - Pent
	Health & Social Development
Kevin Douglas	Science and Technology Programs
Chris Newitt	Arts & Foundational – Kelowna
Roberta Sawatzky	School of Business - Kelowna

Educational Administrators

Name	Location
Bill Gillett (e-copy)	Dean – Business & Commercial Aviation Programs
Andrew Hay (e-copy)	Vice President Education
Dennis Silvestrone	Director – CS
Ross Tyner	Director – Library Services

Students

Name	Location
Amanda Lang	Student – South Okanagan Similkameen
	Student – Central Okanagan
Nathan Nesbitt	Student – North Okanagan
Relan Johanson	Student - Shuswap Revelstoke

Staff

Name	Location
Amanda Pope	Vernon Campus
	Kelowna Campus

Non-Voting

Name	Location
Jim Hamilton (e-copy)	President, OC
	Board of Governors

Secretariat

Name	Location
Jane Muskens	Registrar OC
Maddy Welsh	Education Council Office

Other Recipients

Name	Area	Name	Area
Joanna Campbell (e-copy)	Assistant to the President	Charlotte Kushner (e-copy)	VP - Students
Eric Corneau (e-copy)	Regional Dean – S Ok/Similk.	Yvonne Moritz	Dean – Science, Technology & Health
Jackie Dewar-Pine	Campus Admin-Penticton	Steve Moores	Dean – Trades & Apprenticeship
Rob Huxtable	Dean – Arts & Foundational Programs	Jonathan Rouse	Assoc Dean – Business & Aviation Programs
Margaret Scharf (e-copy)	Campus Admin-Salmon Arm	President	OC Student Union
Joan Smeyers (e-copy)	Campus Admin - Vernon	President	OC Kalamalka (Vernon) Student Assoc
Laura Berntzen (e-copy)	Asst to the Dean– STH	Luke Skulmoski (e-copy)	Associate Dean – STH
Anita Harden (e-copy)	Registrar's Office - Kelowna	Eve Avis (e-copy)	Asst to Dean - AFP
Michelle Sinclair (e-copy)	Asst to Dean-Trades/Appren	Leanne Foster (e-copy)	Asst to Director- International
Jasmine McGee (e-copy)	Asst to Director - Student Serv	T Kisilevich (e-copy)	Assoc Dean – Trades & Apprenticeship
Lynn Kohout (e-copy)	Asst to Dean-Bus & Aviation	Barry McGillivray (e-copy)	Assoc Dean – Business & Aviation
Karen Hojnocki (e-copy)	Asst to Director-Con Studies	Allan Coyle (e-copy)	Director, Public Relations
Joan Ragsdale (e-copy)	Regional Dean Shuswap/Rev	Tanya Harding (e-copy)	Exec Asst-VP Finance & Admin
Liz Plamondon (e-copy)	Exec Asst-VP Students	Angie March (e-copy)	Asst to Regional Dean – Central Ok
Lara Jennings (e-copy)	Exec Asst – VP Education	Bob Eby (e-copy)	VP - Finance and Administration
Beverlie Dietze (e-copy)	Director, Learning/Teaching	Inga Wheeler (e-copy)	Assoc Registrar – Enrolment Services
Jane Lister (e-copy)	Regional Dean N Okanagan	Sharon Josephson (e-copy)	Associate Dean – AFP
Phil Ashman (e-copy)	Regional Dean C Okanagan	Karen Sansom (e-copy)	Associate Dean - AFP
Carlyn Young (e-copy)	Registrar's Office - Kelowna	James Coble (e-copy)	Director, Student Services
Gail Brown (e-copy)	Enrolment Services - Kelowna	Russell Boris (e-copy)	Director, International

1. **Determination of Quorum and Call to Order**
2. **Adoption of the Agenda**
3. **Approval of the Minutes**
 - 3.1 June 7, 2018 Education Council minutes..... 1
4. **Business Arising**
5. **New Business**
 - 5.1 Agreement by and between Okanagan College and Ecole Superieure D'Agriculture... 8
 - 5.2 CPRC – T/A Curriculum
 - a. Proposal for a program revision: Trades Technology Teacher Education Diploma 17
 - 5.3 Curriculum recommended by the CPRC- AFP
 - a. Proposal for a course revision: SOCI 111..... 26
 - b. Proposal for a course revision: SOCI 121..... 27
 - 5.4 Standing Committee Reports
 - a. Operations Committee
 - b. ARP Committee
 - c. CCC Committee
 - d. Tributes Committee
 - 5.5 In camera session – information distributed at the table
 - a. Approval of the Operations Committee Minutes of May 28, 2018
 - b. Approval of the Operations Committee Minutes of June 25, 2018
 - c. Approval of Candidates for Graduation
6. **Reports**
 - 6.1 Council Chair's Report – Chris Newitt
 - 6.2 President's and Vice President Education Report – Andrew Hay
 - 6.3 Registrar's Report – Jane Muskens
 - 6.4 Board of Governors Report -
7. **Date, Time of Next Regular Meeting** – October 4, 2018 at 4:00 pm
8. **Deadline for Agenda Items** – Wednesday, September 19, 2018
9. **Adjournment**

Appendix 3.1

Approval of the Minutes for the June 7, 2018 Education Council meeting

Motion: “That Education Council approves the minutes from the June 7, 2018 Education Council meeting as presented.”

**Okanagan College Education Council
Minutes of Thursday, June 7, 2018 4:00 pm
Room S 103B Student Services Boardroom – Kelowna Campus**

Draft

Present: A Hay, R Johanson, F Kelly, A Lang (by phone), D Marques, J Muskens, N Nesbitt (by phone), C Newitt, A Pope, R Tyner, D Warren (by phone), D Silvestrone, R Alejandre, N Noble-Hearle, N Bowman, P Wetterstrand

Regrets: R Sawatzky, W Gillett, J Hamilton, N Davis, T Walters

Absent:

Guests: R Huxtable

Recorder: M Welsh

1. Determination of Quorum and Call to Order

C Newitt called the meeting to order at 4:03

2. Adoption of the Agenda

Motion: D Silvestrone/ R Johanson

That Education Council approves the agenda as presented.

Carried

3. Approval of the Minutes

Motion: A Hay/ A Pope

That Education Council approves the minutes of the May 3, 2018 Education Council meeting as presented.

Carried

4. Business Arising

5. New Business

5.1 Curriculum recommended by the ARP Committee

a. Age Requirement: Adult Basic Education Programs

Motion: R Johanson/ D Marques

That Education Council approves the Age Requirement: Adult Basic Education Programs as recommended by the ARP Committee:

- R Huxtable advised members to note the rationale on handwritten page 14. The change is to clarify existing language, as the completion of grade 12 can mean many things. He noted that the old language used is on handwritten page 13.
- A member asked why the language has changed from "approved by the Committee" to "recommended by the Committee". R Huxtable explained that the Committee has not had complete authority over admission and that there is still the voice of the dean to consider as well as advice from counsellors.
- R Huxtable reiterated that the real difference in this proposal is the clarification of "completion of grade 12". The rest is nuanced language changes.

Carried

5.2 Curriculum recommended by the CPRC – AFP

a. Program revision – Advanced Certificate in Communication

Motion: R Tyner/ D Silvestrone

That Education Council approves the program revision: Advanced Certificate in Communication as recommended by the CPRC – AFP:

- R Huxtable explained that when this credential was created, there was no expectation for the enrollment of international students. These students are in fact enrolling in the program and there is a need for a standard English competency.
- A member questioned if the IELTS score listed under proposed admission requirements is higher than the English department's requirement? R Huxtable noted that this is under review by departments. This is the same requirement as the Business Degree program, as this program attracts students with degrees in Business.
- C Newitt noted that these students have completed the credits already.
- A member asked for clarification as to whether these students would have to retake the IELTS if they are already enrolled in the institution? J Muskens advised that they would still have to meet the English requirement and demonstrate competency somehow. R Huxtable noted that when a student does not meet requirements, the dean or registrar will look for an equivalent. The equivalents are never all listed in the admission requirements.

Carried

b. Program revision – Environmental Studies Diploma

Motion: R Johanson/ A Pope

That Education Council approves the program revision: Environmental Studies Diploma as recommended by the CPRC – AFP:

- R advised members to note the table, as it gives a good summary of the changes. The changes are to update the program as there have been similar changes in other departments in the program. Programs like this tend to offer just a narrow list of courses to students, this change is to loosen the credentials and provide more options to students.

Carried

c. New course – ELLS English Language Listening and Speaking

Motion: R Johanson/ R Alejandre

That Education Council approve the new course: ELLS 010 English Language Listening and Speaking as recommended by the CPRC – AFP:

- R Huxtable explained that this course is very important. Students are being accepted into the program and are not exceeding in the current Level 1, resulting in many students retaking the course. This is very discouraging for students as it is clear right away that they will not pass the course, in terms of their language skills. Students have taken this as a form of racism and discrimination.
- This new lower level course will be a way for students to build on success rather than failure. This is good for student's motivation levels as well as extending the bounds of the program.
- A member was confused by the structure of the program and at what point students were able to take credit courses. R Huxtable explained that after this level, students would complete English for Academic Purposes courses. It is only at Level 3 of the program that students can begin to take credit courses.

Carried

- d. **Course revisions: EAPD 010, EAPD 020, EAPD 030, EAPD 040**
Motion: R Tyner/ A Pope
That Education Council approves the course revisions: EAPD 010 Academic Discussion Skills 1; EAPD 020 Academic Discussion Skills 2; EAPD 030 Academic Discussion Skills 3; and EAPD 040 Academic Discussion Skills 4 as recommended by the CPRC – AFP:
- R Huxtable noted that this change is a consequence of the addition of the lower level course; in order to properly place students, there is now a cascade effect of changes.
Carried
- e. **Course revisions – EAPR 010, EAPR 020, EAPR 030, EAPR 040**
Motion: R Johanson/ D Silvestrone
That Education Council approves the course revisions: EAPR 010 Academic Reading Skills 1; EAPR 020 Academic Reading Skills 2; EAPR 030 Academic Reading Skills 3; and EAPR 040 Academic Reading Skills 4 as recommended by the CPRC – AFP:
- As above.
Carried
- f. **Course revisions – EAPW 010, EAPW 020, EAPW 030, EAPW 040**
Motion: R Johanson/ D Marques
That Education Council approves the course revisions: EAPW 010 Academic Writing Skills 1; EAPW 020 Academic Writing Skills 2; EAPW 030 Academic Writing Skills 3; and EAPW 040 Academic Writing Skills 4 as recommended by the CPRC – AFP:
- As above.
Carried
- g. **Course revision- ESLE 010 ESL Listening and Speaking Level 1**
Motion: D Silvestrone/ A Pope
That Education Council approves the course revision: ESLE 010 ESL Listening and Speaking Level 1 as recommended by the CPRC – AFP:
- R Huxtable advised that this was the original entry level course. With the addition of the lower level, it is now a continuation of an earlier course, thus the description and title must be revised.
Carried
- h. **Course revision – ESLE 020 ESL Listening and Speaking Level 2**
Motion: R Johanson/ P Wetterstrand
That Education Council approves the course revision: ESLE 020 ESL Listening and Speaking Level 2 as recommended by the CPRC – AFP:
- As above.
Carried
- i. **Course revision – ESLR 012 Introduction to Reading – Academic**
Motion: D Marques/ D Silvestrone
That Education Council approves the course revision: ESLR 012 Introduction to Reading- Academic as recommended by the CPRC – AFP:
- As above.
Carried
- j. **Course revision: ESLR 022 Reading Improvement**
Motion: R Johanson/ R Tyner
That Education Council approves the course revision: ESLR 022 Reading Improvement as recommended by the CPRC – AFP:
- As above.
Carried

- k. **Course revision: ELRW 014 ESL Reading and Writing Level 1**
Motion: R Alejandro/ A Pope
That Education Council approves the course revision: ELRW 014 ESL Reading and Writing Level 1 as recommended by the CPRC – AFP:
- R Huxtable explained that the idea of going from 160 hours to 140 hours was discussed at previous meetings. ESL has created an exam period like other courses. Previously, exams were held within contact hours.
 - This revision is also to reflect the language changes in the courses. The department name is now the English Language Department.
 - This is a clean-up revision.
- Carried**
- l. **Course revision: ESLW 011 Introduction to Writing**
Motion: R Johanson/ P Wetterstrand
That Education Council approves the course revision: ESLW 011 Introduction to Writing as recommended by the CPRC – AFP:
- As above.
- Carried**
- m. **Course revision: ESLW 021 Writing Improvement**
Motion: R Tyner/ D Silvestrone
That Education Council approves the course revision: ESLW 021 Writing Improvement as recommended by the CPRC – AFP:
- As above.
- Carried**
- n. **Program revision: EAP Certificate**
Motion: A Pope/ Rocio Alejandro
That Education Council approves the program revision: EAP Certificate as recommended by the CPRC – AFP:
- R Huxtable explained that students are placed on different levels for OCELA rather than scores, to track student progress. This is the source of the revision.
- Carried**
- o. **Program revision: ESL Certificate**
Motion: R Johanson/ A Pope
That the Education Council approves the program revision: ESL Certificate as recommended by the CPRC – AFP:
- This is the consequence of the new lower level course; it has caused a change in description for the whole program.
- Carried**
- p. **Course deletion: ELRW 024 ESL Reading and Writing Level 1**
Motion: R Johanson/ R Alejandro
That the Education Council approves the course deletion: ELRW 024 ESL Reading and Writing Level 1 as recommended by the CPRC – AFP:
- R Huxtable noted that this is a fix up revision, deleting an unnecessary course.
- Carried**

5.3 Standing Committee reports

a. Operations Committee

- The Committee met on Monday, May 28th to approve graduates and award recipients before the students' graduation.

b. ARP Committee

- N/A

b. CCC Committee

- N/A

c. Tributes Committee

- N/A

6. Reports

6.1 Council Chair's Report – C Newitt

- Convocation was held over the weekend. A Hay and J Muskens attended as well as many students. There is a new chair for the Board of Governors who gave a very good speech and managed to reach the students' level. It was a good day all around.
- In the evening was the Honourary Fellows dinner, which had a good turn out. There were many municipal and provincial politicians in attendance.
- New software to automate the Education Council process is still in limbo due to the price.
- A discussion was held at the Academic Governance meeting around indigenization in the Education Council process. Many institutions struggle with this. There are questions as to where the indigenous voice fits within the workflow. If a retreat is held this summer or fall, this issue can be discussed there. There was also a lot of discussion on the new curriculum for kindergarten to grade 12 and how schools will incorporate this. This is being left to the registrars.
- There was also a discussion on deans interfering with work flow. This issue came up at the fall meeting but there was only an example at one school. This time around the discussion was longer. There were questions of what it meant when a dean signed off on a program; does this automatically approve the program? This issue relates back to the new software, which would ensure deans could not hold up the work flow. Education Council legislation makes reference to teaching universities and their senates, so they will be invited to the next meeting. The issue is that the curriculum component of the senates is a non-academic position, which makes it problematic for academic governance.

6.2 President & Vice-President Education Report – A Hay

- A Hay clarified he was not the only one to travel to Toronto with the Enactus team; several people were there to cheer them on. The team did not make the final four but were close.
- Revisions are required to the Bachelor of Arts- Social Development and Research. This means PSIPS wants the documents split up differently.
- A member questioned the agreement set up between OC, North Island College, the College of New Caledonia, and Selkirk College. A Hay explained that BC Campus decided they would no longer fund the online office administration program. The institutions mentioned wanted to continue offering the program and stepped up to form a group to continue working on it together.

- A member questioned the Multicultural Classrooms pilot project. A Hay noted that this is one of J Hamilton's notes and he will look in to getting some more information on this.

6.3 Registrar's Report – J Muskens

- No report.

6.4 Board of Governor's Report –

- No report.

5 **Date, Time of Next Regular Meeting** – Thursday, September 13, 2018 at 4:00

6 **Deadline for Agenda Items** – Wednesday, August 22, 2018

9. **Adjournment** at 4:50pm.

Appendix 5.1

Agreement by and between Okanagan College and Ecole Superieure D'Agriculture

Motion: “That Education Council approves the Agreement by and between Okanagan College and Ecole Superieure D'Agriculture as presented.”



AGREEMENT
By and between

OKANAGAN COLLEGE
1000 KLO Road, KELOWNA, BC, CANADA
(who hereinafter shall be referred to as (“Okanagan College”))

and

ÉCOLE SUPÉRIEURE D’AGRICULTURE
55 rue Rabelais, 49 007 ANGERS, FRANCE
(who hereinafter shall be referred to as “ESA”)

SUBJECT OF THE AGREEMENT

The above named Institutions started cooperating in the area of Food Science and/or Wine Science education through the Okanagan School of Business (Okanagan College) and the Department of Viticulture and Enology (ESA) and/or the Department of Food Science (ESA).

This agreement is intended to facilitate and further develop the integrated double degree program between the institutions in the form of an undergraduate degree at Okanagan College and a graduate degree at ESA.

The dual degree program (hereinafter referred to as the “program”).has mutual benefits to further the institutional goals of Okanagan College and ESA.

Now, therefore, the parties hereby agree as follows with regard to the activities hereinafter described in the terms and conditions herewith.

A. THE PROGRAM

1. The program is a 5-year multi-degree program between Okanagan College and ESA, leading to the delivery of 2 degrees:
 - a Okanagan College Bachelor of Business Administration accredited by Province of British Columbia and delivered by Okanagan College.
 - a Master “Sciences et technologie de l’agriculture, de l’alimentation et de l’environnement » (“Vintage track” or Food Identity Track”) accredited by the “Ministère de l’Education Nationale” and the “Ministère de l’Agriculture et de l’Alimentation” as a “Diplôme National de Master” (DNM) and co-delivered by ESA and University of Angers.



2. The ESA Master program follows the European academic standards in terms of credits: a compulsory completion of minimum 30 ECTS per semester and 60 ECTS per year. In the European Credit Transfer System, 1 ECTS (1 credit) is equivalent to minimum of 25 hours of total workload. The total 120 ECTS have to be validated in order to deliver a Master's degree.
3. The Okanagan College Bachelor program follows the Canadian standards in terms of credits: a compulsory completion of 30 credits per year. The total 120 credits have to be validated in order to deliver a Bachelor.
4. Students will spend three (3) years at Okanagan College and two (2) years at ESA and, accordingly to the chosen option, at any university involved in the consortium of the Master Food Identity or the Master Vintage managed by ESA.
5. Okanagan College students will choose between 2 options which program's outline are designed as followed below:

Program leading to the Master VINTAGE (Vine, Wine and Terroir Management)

Year	Semesters	Host university	Credits	Language of instruction
1 st year	1 st and 2 nd semesters	Okanagan College	30	English
2 nd year	3 rd and 4 th semesters	Okanagan College	30	English
3 rd year	5 th and 6 th semesters	Okanagan College	30	English
4 th year	1 st semester	Polytechnic University of Valencia (Spain) <i>or</i> Szent Istvan University, Budapest (Hungary)	30 ECTS	English
	2 nd semester	University of Trás-os-Montes e Alto Douro, Vila Real (Portugal) <i>or</i> Catholic University Sacred Heart of Piacenza (Italy)	30 ECTS	English
5 th year	3 rd semester	ESA, Angers (France)	30 ECTS	English
	4 th semester	Co-supervised End-of-study Internship (in France or abroad)	30 ECTS	Accordingly to the chosen country



Program leading to the Master Food Identity (Food Science and Agribusiness for local and traditional food products)

Year	Semesters	Host university	Credits	Language of instruction
1 st year	1 st and 2 nd semesters	Okanagan College	30	English
2 nd year	3 rd and 4 th semesters	Okanagan College	30	English
3 rd year	5 th and 6 th semesters	Okanagan College	30	English
4 th year	1 st semester	ESA, Angers (France)	30 ECTS	English
	2 nd semester	Università Cattolica del Sacro Cuore (Italy) and USAMV Cluj-Napoca (Romania)	30 ECTS	English
5 th year	3 rd semester	VetAgroSup Clermont-Ferrand (France)	30 ECTS	French and English
	4 th semester	Co-supervised End-of-study Internship (in France or abroad)	30 ECTS	Accordingly to the chosen country

The 5 year pathway(s) for each option are detailed in appendix 1.

6. At the end of the program, each student, provided that he or she receives the required marks from each Institution, will obtain a Bachelor degree from Okanagan College and, accordingly to the chosen option:
 - a. program leading to the Master FOOD IDENTITY:
 - i. A “Diplôme National de Master” from ESA (Angers, France), University of Angers and VetAgroSup (Clermont-Ferrand, France),
 - ii. a Postgraduate Certificate from USAMV (Cluj, Romania)
 - iii. a Master Universitario di primo livello from Catholic University Sacred Heart of Piacenza (Italy)
 - b. program leading to the Master VINTAGE:
 - i. A “Diplôme National de Master” from ESA (Angers, France) and the University of Angers,
 - ii. And depending on the student’s mobility path and courses he/she attended, each student would be awarded a minimum of 2 double degrees from the Polytechnic University of Valencia (Spain), Szent Istvan University (Budapest, Hungary), University of Tras-Os-Montes e Alto Douro (Vila Real, Portugal) or the Catholic University Sacred Heart of Piacenza (Italy)



7. During 4th and 5th year of the program, students have to comply with internal rules of the local university that organizes the semester of study.
8. At the end of every semester, ESA will transmit to Okanagan College the student's transcripts for its degree examination board.
9. To attend the 5th year of the program, students must have acquired the 60 ECTS of the 4th year delivered by ESA and University of Angers.
10. To obtain the Master degree delivered by ESA and University of Angers, students must have successfully acquired the 120 ECTS of the 4th and 5th year.
11. Examination boards of the institutions are separate. Details of the operation of examination boards and criteria for awarding a degree are provided in:
 - The ESA Study Guides in Appendix 1 and 2
 - The Okanagan College Study Guide in Appendix 3
12. Okanagan College and ESA will produce separate academic transcripts of records for the program.

B. LANGUAGE AND CULTURE

1. The primary goal of this program is to create an integrated undergraduate and graduate degree that will also provide language courses, cultural and professional immersion experiences at all stages.
2. As for the program leading to the Master VINTAGE (Vine, Wine and Terroir Management):
 - a. The language of courses and evaluations is English.
 - b. The 6 month end-of-study Internship is generally held in the language of the country where companies, the research units or the public institutions are located. Students have to find their own internships, yet offers from ESA are regularly sent to students,
 - c. The Master thesis dissertation has to be written and defended in English.
 - d. European languages are integrated and supported in the teaching program of the Master Vintage, allowing students the opportunity to acquire more linguistic competencies. Hosting country language courses are available, either as required in the second semester (Italian or Portuguese) or as optional in the third semester (French).



3. As for the program leading to the Master Food Identity (Food Science and Agribusiness for local and traditional food products)
 - a. The teaching language of the 1st and 2nd semesters is English,
 - b. The 3rd semester is partially held in English and some academic activities have to be organized in French with a translation support provided.
 - c. The evaluations are in English.
 - d. The 6 month end-of-study Internship is generally held in the language of the country where companies, the research units or the public institutions are located. Students have to find their own internships, yet offers from university partners, companies and research units are regularly sent to students
 - e. The Master thesis dissertation can be written and defended in English.
 - f. During the 1st year of the Master Food Identity, students have to attend a French course organized by ESA and its European partners in order to prepare students to reach an A2 level required for the 3rd semester.

C. ENROLLMENT

1. ESA and Okanagan College agree that the number of students per academic year will not exceed 5 per track (Vintage and Food Identity).
2. Okanagan College and ESA will select the students who wish to enroll in the program in accordance with some recruitment requirements such as:
 - a. To attend this program, students must have successfully completed at least the equivalent of 180 ECTS,
 - b. For the non-native English speaking students, a minimum of B2 level in English is required,
 - c. Candidates will need to go through an admission process that involves Okanagan College and ESA. Admission will take into consideration:
 - i. the academic level,
 - ii. the student's interests for the wine sector and/or traditional and regional food products,
 - iii. a strong motivation for a 2 year long international experience.
3. Okanagan College will send the complete application file of its applicants to ESA at the latest on May 1st preceding the September intake using the web-based application process (Olage).



D. TUITION FEES

1. The tuition fees will be paid to the University where the students will study at:
 - a. Year 1, 2 and 3: fees to be paid at the Okanagan College
 - b. Year 4 and 5: fees to be paid at ESA.
2. Students will pay the 4th and the 5th year of the program (1st and 2nd year of Master) directly to ESA according to ESA's tuition procedure payment.
3. Tuition fees of each attended semesters are owed independently of a possible student's decision to abandon to the program.
4. The ESA tuition fees are amounting 8 300 euros for each of the two years (intake in September 2018-2019). The amount of the tuition fees can be revised every intake. The students are responsible for covering their living expenses, travel costs. Student will pay the required Health insurances and liability insurance during the program (See appendix 4).

E. COMMUNICATION AND PROMOTION

1. Both parties must share mutual agreement prior using their respective logos, documents and any communication tool to promote and spread information on the program.
2. The reading committee that will approve external communication are composed as followed:
 - a. At ESA: "Direction des Licences et Masters" (Department's Head of Undergraduate and Graduate programs) & "Service de Communication" (Communication Service)
 - b. At Okanagan College: Office of Public Affairs.



F. GENERAL PROVISION

1. Each Institution will appoint a program and partnership coordinator. The coordinators in each Institution will liaise with his or her counterpart at the other Institution on all matters concerning curriculum, assessments, and student's progress and quality issues.

Okanagan College Jonathan Rouse Director Food, Wine and Tourism & Associate Dean Okanagan School of Business Tel: +1 250-762-5445	ESA Gaël ROUL Dual Degree Coordinator Area manager (North America/FESIA & South Europe/ESA) Tel.: + 33 241 23 55 87
---	--

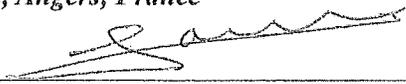
1. Every two years, the coordinators of ESA and the Okanagan College will carry out a quality assessment of the program.
2. This convention shall remain in force as far as the cooperation on this multi-degree program is implemented, with the understanding that it may be terminated by either party giving written notice to the other party no later than six months before the beginning of the next academic year.
3. In case of this program's termination, no compensation will be owed, considering that each party has to end the academic year in progress. In case of program's termination, students attending the program will be allowed to achieve the curriculum of the program.
4. This convention may be amended by the exchange of letters between the two parties. Such amendments, once approved by both parties, will become part of this Convention Agreement.



Signed for and on behalf of:

Ecole Supérieure d'Agriculture, Angers, France

55 rue Rabelais - BP 30743
49007 Angers Cedex 01
René Siret, General Director
SIRET: 332 382 637 00011 - NAF: 8542Z


Pierre Gantier, President


Hélène Rongeot, Director of Bachelor and
Master programs


Stéphane Brochier, Head of the International
office

Place and date: Angers, June 27, 2018

Okanagan College, Kelowna, Canada

Dr. Andrew Hay, Vice-President Education


William J. Gillett, JD, Dean of the Okanagan
School of Business

Place and date: Angers, June 27, 2018

Appendix 5.2 CPRC – T/A (Trades and Apprenticeship) Curriculum

Motion: “That Education Council approves the program
revision: Trades Technology Teacher Education Diploma as
presented.”



Proposal for a Program Revision

1. Administrative division: **P4 - Trades and Apprenticeship**
2. Department: **Trades Technology Teacher Education**
3. Program name: **Trades Technology Teacher Education Diploma**
4. Implementation date: **2018-09-04** YYYY-MM-DD

Note: This revision applies to students whose initial admission into the program is on or after the date shown.

5. Dean/Director's Checklist - To be completed by the Program Dean/Director. The operational implications of all curriculum proposals are to be assessed and signed by the Program Dean/Director. Documents related to the consultations should be attached to this form.

	Consultation has occurred	Implications
Program Advisory Committee	No	N/A
Other Instructional Departments	Yes	N/A
Library	No	N/A
IT Services	No	N/A
Educational Technology	No	N/A
Financial Awards	No	N/A
Co-op and Graduate Placement	No	N/A
Facilities Management	No	N/A
Other	No	N/A

Signature

<i>Yvonne Meritz</i>	<i>Y. Moore</i>	<i>Aug 13/18</i>
Department chair - type name	Click above to choose a scanned signature	Date (YYYY-MM-DD)
Steven Moores		2017-08-21
Program Dean/Director - type name	Click above to choose a scanned signature	Date (YYYY-MM-DD)

Program dean/director's signature indicates that the proposal has been reviewed by the program dean/director and all appropriate consultation has occurred.

Department minutes supporting this proposal are attached

Office Use Only	
Once required approvals are complete, notification will be sent to:	
Registrar's Office	Admissions Educational Advising Publications/Events Scheduling
Department Chair	Dean
CPRC Chair's Signature:	Date:
Education Council Chair's Signature	

6. Indicate all of the following which are changing. (Questions may appear and disappear as a result.) Multiple program revisions may be subject to a new program requirement by the registrar.

Addition of Courses (Q9, Q15, Q30)

Admission requirements (Q10)

Deletion of Courses (Q9, Q17-18, Q30)

Delivery format (Q28)

Graduation requirements (Q11)

Program Description (Q9)

Program Name (Q8)

Program Outline (Q30)

Resequencing of courses (Q9, Q30)

Residency requirements (Q12)

Revision of Courses (Q16, Q30)

Other (specify) **Course Numbers - Brock University**

7. Provide the rationale for the program revision.

Brock University has revised the course numbers for the Adult Education courses that make up part of the TTTE Diploma, as per attached. The course names and outlines remain the same.

13. Is this program used as an admission requirement to another OC program?
No

14. Does this program ladder into another OC program?
No

Does another OC program ladder into this one?
No

16. List the course code (subject abbreviation and course number) for course(s) to be revised.
ADED 4F31, ADED 4F32, ADED 4F33, ADED 4F34, ADED 4P94, ADED 2P11, ADED 4F35

Attach a completed Revised Course proposal form for each revised course.

19. Is the revision expected to change enrolment in this or in other programs?
No

20. Will there be additional costs to the student?
No

21. Are current resources (space, equipment, supplies) adequate to run the program?
Yes

22. Send the proposal to the Library. Allow up to one month for the Library to complete a

resource assessment. Sign the assessment and return the assessment to the Library with your comments. The signed assessment and your comments will be forwarded to the Education Council Office.

Library cost summary from Library assessment

One-time Ongoing

23 In which regions will this program be offered?

- Shuswap/Revelstoke
- North Okanagan
- Central Okanagan
- South Okanagan/Similkameen

Other **Online with summer sessions on Kelowna campus**

24. List the currently-employed Instructor/College Professor(s) qualified to teach the program in the region or regions where the program will be offered.

25 Will one or more new Instructors/College Professors need to be hired to teach any section, module, part, or component, as a result of this program revision?

No

26 Indicate the minimum qualifications required to teach in the program.

27. Will other staff be required to deliver any part of the program?

No

28. How will this program be offered? Indicate all formats that will apply.

- Distance education
- Online
- Video conferencing
- In person
- Other

29. Cost of the revisions to this program. To be completed by the Dean/Director.

	One-time costs	Ongoing costs
Introduction		
Computers		
Other equipment and supplies		

Library		
Staffing		
Travel		
Other costs (renovating, etc.)		
Total Estimated Costs		

Provide an explanation of these costs if you deem it necessary.

30. Provide a Program Outline showing the details outlining the program revision. This will allow a comparison of the current and proposed programs. You may do this in a table, or as a series of sentences. Attach it to appendix 6

If you are using a table attach it to **appendix 6** and include for both the current program and the proposed program, list course codes (subject abbreviation and course number), course titles, and credits or hours (as appropriate to the program). Provide this information organized by semester or instructional term.

For electives, (if possible) include the course code (subject abbreviation and number), credits and hours (as appropriate) required from a specific faculty (e.g., 12 credits from Arts) and restrictions (if any).

You may indicate that certain semesters/instructional terms are unchanged rather than listing all their courses.

Course Outlines attached to Appendix 6

31. Does this program have a Program Advisory Committee (PAC)?
No

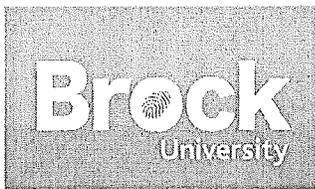
Appendices

Attach completed consultation documents either as a PDF added to this form or as separate documents.

Appendix 1 Consultation Documents based on Q5 checklist.

Other Instructional Departments

Appendix 6 - Course outlines. *Please attach to this document as a separate file. A course outline is required for standing committee and Education Council review of the course.*



Faculty of Education
Adult Education and Community Outreach

Niagara Region
1812 Sir Isaac Brock Way
St. Catharines, ON
L2S 3A1 Canada
T 905 688 5550 x5547
brocku.ca

August 9, 2018

Sara Cousins
Program Administrator, Trades
Okanagan College
583 Duncan Avenue W.
Penticton, BC V2A 8E1

Dear Sara,

This letter is regarding the Trades Technology Teacher Education Diploma program at Okanagan College and the Brock University Adult Education Certificate program courses offered as part of that program.

Since the signing of the Memorandum of Understanding on November 8, 2017, new course numbers have been assigned to these Brock University courses that will now be offered as:

Term 1

ADED 2F90 (formerly ADED 4F31) Foundations of Adult Education

Term 2

ADED 2F91 (formerly ADED 4F32) Facilitation of Adult Learning Pedagogies

Term 4

ADED 2F92 (formerly ADED 4F33) Curriculum Design for Adult Learners
ADED 3F90 (formerly ADED 4F34) Work and Learning in Organizations

Term 5

ADED 4F90 (formerly ADED 4F35) Research and Critical Reflection in Adult Education
ADED 3P12 (formerly ADED 2P11) Conflict Management: Resolutions and Relationships
ADED 3P95 (formerly ADED 4P94) Evaluating Learning

Regards,

Dr. Robert McGray
Director
Adult Education Programs
Faculty of Education
Brock University

OKANAGAN COLLEGE'S - TRADES TECHNOLOGY TEACHER EDUCATION PROGRAM (TTTE)
Brock University Course Number Changes 2018

Year 1

Term 1

Brock Courses

ADED 2F90 (formerly 4F31)

Term 2

Brock Courses

ADED 2F91 (formerly 4F32)

Year 2

Term 4

Brock Courses

ADED 2F92 (formerly 4F33)

ADED 3F90 (formerly 4F34)

Term 5

Brock Courses

ADED 3P95 (formerly 4P94)

ADED 3P12 (formerly 2P11)

ADED 4F90 (formerly 4F35)

Appendix 5.3

Curriculum recommended by the CPRC – AFP (Arts and Foundational Programs)

Curriculum recommended by the Curriculum Proposal Review Committees

Arts and Foundational Programs

Motion: That Education Council approves the course revision: SOCI 111 Introduction to Sociology I as recommended by the CPRC – AFP:

Course revision:

- Course description
- Course content

Rationale:

The proposed change involves moving topics such as “race,” gender, and sexuality from SOCI 121 to SOCI 111, and deviance from SOCI 111 to SOCI 121. This change allows us to lay theoretical foundations in 111 for further studies in sociology. The calendar course description needs to be revised accordingly.

Course description:

Existing:

The basic questions that sociologists ask to understand how society influences human behaviour are: What is the relationship between individuals and society? What is our social nature? Why is there inequality in the world? What causes social change? How does socialization, the groups we belong to, and the way society is organized and structured affect the way we think and act? The subject matter of sociology ranges from the intimate family to the global corporate elite; from crime to religion; from the divisions of race, gender and social class to the shared beliefs of a common culture; from the sociology of work, education and health, to the sociology of violence. This course will explore some of these topics and introduce the way sociologists gather information and explain social behaviour.

Proposed:

This courses provides students with opportunities to explore some of the basic questions that sociologists ask: What is the relationship between individuals and society? How is society organized and structured? How does socialization, the groups we belong to, and the way society is organized and structured affect the way we think and act? Why is there inequality in the world? Students will learn theories and methods sociologists use to examine society and human behaviour. Topics to be examined include culture, socialization, social interaction, social inequality, gender, sexuality, “race” and ethnicity.

Course content:

With the change, SOCI 111 will cover topics such as “race”, gender, and sexuality.

Implementation date: May 2018

Costs: n/a

Motion: That Education Council approves the course revision: SOCI 1221 Introduction to Sociology II as recommended by the CPRC – AFP:

Course revision

- Course description
- Course content

Rationale:

The proposed change involves moving topics such as “race,” gender, and sexuality from SOCI 121 to SOCI 111, and deviance from SOCI 111 to SOCI 121. This change allows us to lay theoretical foundations in 111 for further studies in sociology. The calendar course description needs to be revised accordingly.

Course description:

Existing:

A further examination of the relationship between individuals and society, and the theories and methods sociologists use to examine social life. Topics may include an analysis of gender relationships, race and ethnicity, families and the intimate environment, education, work, media and technology, inequality and power, crime and deviance, the impact of population changes, the structure of the economy, politics and the state, globalization, conflict, and social change.

Proposed:

This course furthers the content of Sociology 111 by examining social structures and institutions in Canada as well as some global issues. Topics may include global inequality, work and the economy, politics and the state, media and technology, families, religion, education, crime and deviance, the environment, and social change.

Course content:

With the change SOCI 111 will cover topics such as “race”, gender, and sexuality, and SOCI 121 will cover the topic of deviance.

Implementation date: May 2018

Cost: n/a

Appendix 5.4

Standing Committee Reports

Appendix 5.5

In Camera Session

(Information distributed at the table)

Appendix 5.5a

Approval of the minutes for the May 28, 2018 Operations Committee meeting

Motion: “That Education Council approves the minutes from
the May 28, 2018 Operations Committee meeting as
presented.”

Appendix 5.5b

Approval of the minutes for the June 25, 2018 Operations Committee meeting

Motion: “That Education Council approves the minutes from the June 25, 2018 Operations Committee meeting as presented.”

Appendix 6.0 Reports