



STUDENT PROGRESSION POLICY

Policy Area:	Education Council		
Policy Number:	SPRPL_2404N_ED/PVPA		
Policy Sponsor:	Provost and Vice President Academic		
Policy Contact:	Registrar		
Stakeholders:	Student and Employees		
Authority:	<i>College and Institute Act</i>		
Approval Authority:	Education Council		
Approval Date:	April 4, 2024		
Effective Date:	September 1, 2024		
Replaces or New:	Academic Probation and Termination Policy (OC Calendar)		
Last reviewed:	April 2024	Scheduled review date:	April 2029

Procedures: *Procedures for Student Progression – Health and Social Development (under development)*
Procedures for Student Progression – Trades (under development)

1. Policy Statement

Okanagan College is committed to providing a high-quality educational experience for all students and assisting students to complete their academic programs successfully. Academic Standing in its various forms applies to all current Okanagan College students and relates to students' eligibility to register in credit courses within an Okanagan College program and their eligibility to graduate from a program.

2. Purpose

This policy sets out academic standards for progress and success and articulates consequences and requirements when students do not achieve these standards. Students should be aware that specific programs may have additional progression requirements that place additional conditions on how a student maintains eligibility to remain in a program of study. Students are responsible for being familiar with program-specific progression requirements and general program requirements required to be eligible to graduate.

3. Scope and Application

This policy applies primarily to students enrolled in academic degree, diploma or certificate programs and enrolled in a minimum of three courses per term.

This policy does not apply to Adult Upgrading, Continuing Studies Certificates, English Language Programs, or Accessible Education and Training.

4. Definitions

Academic Notice	Means that a student has not met a Term GPA of 55% after being in Good Standing. Academic Notice provides an opportunity for the student to seek appropriate supports to improve their GPA.
Academic Probation	Means that a student has not met a Term GPA of 55% in two consecutive Terms and is therefore placed on Academic Probation.
Academic Standing	Means an indication of a student's overall performance status and their eligibility to progress in their program of study. Academic Standing is determined at the end of each Term.
Academic Suspension	Means Students has not met a Term GPA of 55% for a third consecutive Term and therefore will not be permitted to register in academic courses for 12 consecutive months following the end of Term that led to the suspension.
Good Academic Standing	Means students have met the minimum Term GPA of 55% unless stated otherwise on their academic record.
Term	Means fall Term, winter Term or combined summer sessions 1 and 2.
Term Grade Point Average (GPA)	Means a student's grade point average (GPA) for the courses completed in one specific Term.

5. Principles on Academic Standing

- 5.1 All students are assumed to be in Good Academic Standing unless stated otherwise on their academic record.
- 5.2 Students are ultimately responsible for their learning and progress and are expected to seek help in a timely manner when they are unable to meet the course requirements. The College is committed to supporting student success and to working with students in achieving their educational goals.
- 5.3 A student in academic courses must maintain a minimum Term GPA (grade point average) of 55% to remain in Good Academic Standing. Some programs may require a higher minimum Term GPA, have specific attendance requirements, or require the passing or successful completion of specific courses to continue in the program. These extra requirements are outlined in the specific program description in the College Calendar.
- 5.4 Term GPAs are calculated on the following:
 - a) Averages will be based on the calculation of all graded courses.

- b) Average calculations include failed grades. All final grades below 50% are considered failures. All final grades will be recorded on official transcripts as assigned.

5.5 Academic Standing notations are included on the student transcript.

5.6 The determination of Academic Standing is based on the student's academic performance and, therefore, Academic Standing cannot be appealed.

6. Academic Notice

6.1 Students are placed on Academic Notice after earning a Term GPA below 55%. Academic Notice is not indicated on student transcripts.

6.2 Students on Academic Notice will be advised of their academic status and provided with information about services for academic support.

7. Academic Probation

7.1 Students are placed on Academic Probation after earning a Term GPA below 55% in two consecutive Terms. Students who are placed on Academic Probation will be notified of their Academic Standing and provided with information about services for academic support.

7.2 Students on Academic Probation will be required to withdraw from academic classes for one fall or winter Term.

7.3 Subject to Dean approval, a student may be reinstated with conditions and allowed to register in a limited number of academic courses for the following Term. Appeals for reinstatement must be submitted by the student to the Program Dean/Director or designate no later than the first Friday of the Term during which Academic Probation is to commence.

7.4 If a student achieves a Term GPA of 55% or above in the next term they are enrolled in, they will be returned to Good Standing.

7.5 Academic Probation standing will be indicated on student transcripts.

7.6 Students should be aware that Academic Probation standing can affect their eligibility for some awards and bursaries.

8. Academic Suspension

8.1 Students will be subject to Academic Suspension after earning a Term GPA below 55% in three consecutive Terms. Students will not be permitted to register in academic courses for twelve (12) consecutive months following the end of the Term that led to their suspension.

8.2 An Academic Suspension may be reconsidered by both the Program Dean/Director and Registrar upon student request. Appeals for reinstatement must be submitted by the student to their Program Dean/Director or designate no later than the first Friday of the semester during which Academic Suspension is to commence.

9. Trades Programs – Student Progression

9.1 Okanagan College reserves the right to place Trades students on Probation or terminate their participation due to:

- a) Educational Standards - unsatisfactory performance or poor attendance
- b) Student Conduct issues including:

- i) Failure to comply with safety standards
- ii) Inability to perform due to illness or incapacity
- iii) Disruptive behaviour
- iv) Misconduct as defined in the Student Non-Academic Misconduct Policy

9.2 Specific procedures for student progression in Trades Programs can be found at *Student Progression Procedures – Trades Programs*.

9.3 Probation standing and termination will not be indicated on the student's transcript.

10. Health and Social Development Programs – Student Progression

10.1 Many Health and Social Development Programs have specific academic and professional standards that student must meet to progress in their program of study.

10.2 Specific procedures for student progression in Health and Social Development Programs can be found at: *Student Progression Procedures – Health and Social Development Programs*.

10.3 Probation standing and termination will not be indicated on the student's transcript.

11. Related Acts and Regulations

None.

12. Supporting References, Policies, Procedures and Forms

Procedures for Student Progression – Trades Programs

Procedures for Student Progression – Health Programs

History / Revisions

Date	Action
2024-04-04	Revision Approved by Education Council: <i>Student Progression Policy (SPRPL_2404N_ED/PVPA)</i> <i>Replaces OC Calendar Policy</i>