




# Business Administration

Course Number:	<b>BUAD 346</b>
Course Title:	<b>SUSTAINABLE MANAGEMENT</b>
Credits:	3
Calendar Description:	Formerly BUAD 339. This course explores sustainability theory and sustainable management practices for private-sector business. Environmental, social and economic concepts are integrated and applied across business disciplines. Sustainability models and evaluation frameworks are used to understand how sustainability can impact strategic thinking, operational decision-making, and performance reporting.
Semester and Year:	<b>WINTER 2024</b>
Prerequisite(s):	A minimum of third year standing
Corequisite(s):	None
Prerequisite to:	None
Final Exam:	Yes
Hours per week:	3
Graduation Requirement:	Elective for BBA degree
Substitutable Courses:	No
Transfer Credit:	No
Special Notes:	Students with credit for BUAD 339 Selected Topic – Environmentally Sustainable Enterprise cannot take BUAD 346 for additional credit.
Originally Developed:	November, 2011
EDCO Approval:	May 2018
Chair's Approval:	

**Professor**

Name	Phone	Office	Email
Danielle Robinson <i>(Course Captain)</i>	250-809-2838	K: E225 P: PEA06C See office hours in Moodle.	drobinson@okanagan.bc.ca

**Learning Outcomes**

Upon completion of this course students will be able to

- explain sustainability issues in a business context.
- assess business practices using the three pillars model of sustainability.
- evaluate business sustainability reporting using contemporary reporting methods.
- describe environmental economics and environmental valuation methods.
- explain how human resources management builds capacity for sustainable management.
- recommend sustainability initiatives throughout a firm's entire value chain.
- critique a firm's sustainability strategy.
- compare a firm's stakeholder engagement strategies to current sustainability guidelines.

**Course Objectives**

This course will cover the following content:

***See the Course Schedule below***

## Evaluation Procedure

Learning Activities	15%
Midterm Exam	25%
Final Summative Assessment: Reflective Essay	25%
Team Projects	35%
Total	100%

Detailed information about assignments and how they are evaluated will be given in class, but some general notes about evaluation are provided below:

### **Learning Activities (15%)**

These short assignments are intended to incentivize your active and thoughtful preparation/ participation. They will be assessed as fully meets expectations/full marks, partially meets expectations/half marks, does not submit/no marks.

### **Midterm Exam\* (25%)**

Short-answer and paragraph responses covering content in Chouinard (2016), concepts from lectures and assigned supplementary material.

### **Final Summative Assessment: Reflective Essay\* (25%)**

Cumulative, requires demonstration of learning outcomes in the form of a 1500-word essay citing course reading/activity (APA style).

### **Team Projects (35%)**

1. Student teams will build capacity for sustainable management through Sustainable Development Challenge mentorship including the preparation and delivery of a presentation on international sustainable management examples. Details will be discussed in class. (10%)
2. Student teams will investigate sustainable management within a specific organizational context with consideration to strategy, human resources, reporting, and other management functions. Teams will make recommendations for sustainability improvements. Team composition, organizational details and research and dissemination plans will be discussed in class. (25%)

### **Submission Policy**

All deliverables must be submitted via the appropriate Moodle dropbox on or before the due date unless an extension is approved in advance. Late submissions will receive a mark deduction penalty as determined by the professor.

## Required Texts

1. Chouinard, Y. (2016). *Let My People Go Surfing: The Education of a Reluctant Businessman-- Including 10 More Years of Business Unusual*. Penguin.  
Please purchase through OC bookstore or alternative.
2. Textbook excerpts available in Moodle including:
  - Selections from Molthan-Hall, P. ed. (2017). *The Business Student's Guide to Sustainable Management*. London: Routledge.
  - Selections from Kopnina, H., Blewitt, J. (2018). *Sustainable Business*. London: Routledge.
3. Additional resources not shown on the outline may be assigned including industry examples, excerpts from books, standards, webinars, podcasts, documentary films, articles from journals, news and business media. These will be available in Moodle.

## Course Schedule: Wednesdays 2-4:50pm

Date		Topic	Textbook
2024 Week of		Monday January 8th, First day of class Monday February 19 <sup>th</sup> , Statutory Holiday (no classes) February 20 <sup>th</sup> thru 23 <sup>rd</sup> , Reading Week Friday March 29 <sup>th</sup> and Monday April 1 <sup>st</sup> , Statutory Holiday (no classes)	
1	Jan 8	Sustainable development in a business context Introduction to the Patagonia Case Sustainable Management Mentorship Training	Ch 5 PRME, the UN Global Compact and the Sustainable Development Goals in <i>The Business Student's Guide to Sustainable Management</i>
2	Jan 15	Patagonia Case: Part 1 Sustainable Management Mentorship Session	Chouinard: History
3	Jan 22	Patagonia Case Part 2 Guest Presenter	Chouinard: Design Production Distribution Marketing
4	Jan 29	Patagonia Case Part 3 Sustainable Management Mentorship Session <b>Team project 1 due in class</b>	Chouinard: Financial HR Management Environmental
5	Feb 5	Conceptualizing the 3 pillars: values, assumptions and systems. Guest Presenter	Chouinard: Turn Around and Take a Step Forward Ch 16 Systems thinking and sustainable management in <i>The Business Student's Guide to Sustainable Management</i>
6	Feb 12	Reporting, stakeholder engagement, certification Mentorship session	Ch 6 Sustainability reporting in <i>The Business Student's Guide to Sustainable Management</i>
	Feb 19	READING BREAK NO CLASSES	
7	Feb 26	Environmental Economics Circular Economy Sustainable Finance Sustainable Management Mentorship Session	Ch 8 Environmental Economics in <i>The Business Student's Guide to Sustainable Management</i> Ch 12 Towards a Circular Economy in <i>Sustainable Business</i> .
8	Mar 4	Strategic Change Guest Presenter	Ch 17 Developing sustainably responsible strategies in <i>The Business Student's Guide to Sustainable Management</i>
9	Mar 11	<b>Midterm exam</b>	
10	Mar 18	Applying sustainable management concepts	
11	Mar 25	Applying sustainable management concepts	
12	Apr 1	Applying sustainable management concepts Field trip	
13	April 8	Applying sustainable management concepts <b>Team project 2 due in class</b>	
<b>Tue, Apr 16 - Thu, Apr 25</b>	Final Exam Period	<b>Final Reflection Assignment due April 22</b>	

**SKILLS ACROSS THE BUSINESS CURRICULUM**

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The Okanagan School of Business promotes core skills across the curriculum. These skills include reading, written and oral communications, computers, small business, and academic standards of ethics, honesty and integrity.

**STUDENT CONDUCT AND ACADEMIC HONESTY**

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**What is the Disruption of Instructional Activities?**

At Okanagan College (OC), disruption of instructional activities includes student “conduct which interferes with examinations, lectures, seminars, tutorials, group meetings, other related activities, and with students using the study facilities of OC”, as well as conduct that leads to property damage, assault, discrimination, harassment and fraud. Penalties for disruption of instructional activities include a range of sanctions from a warning and/or a failing grade on an assignment, examination or course to suspension from OC.

**What is Cheating?**

“Cheating includes but is not limited to dishonest or attempted dishonest conduct during tests or examinations in which the use is made of books, notes, diagrams or other aids excluding those authorized by the examiner. It includes communicating with others for the purpose of obtaining information, copying from the work of others and purposely exposing or conveying information to other students who are taking the test or examination.”

Students must submit independently written work. Students may not write joint or collaborative assignments with other students unless the instructor approves it in advance as a group/team project. Students who share their work with other students are equally involved in cheating.

**What is Plagiarism?**

Plagiarism is defined as “the presentation of another person’s work or ideas without proper or complete acknowledgement.” It is the serious academic offence of reproducing someone else’s work, including words, ideas and media, without permission for course credit towards a certificate, diploma, degree and/or professional designation. The defining characteristic is that the work is not yours.

“Intentional plagiarism is the deliberate presentation of another’s work or ideas as one’s own.” Intentional plagiarism can be a copy of material from a journal article, a book chapter, data from the Internet, another student, work submitted for credit in another course or from other sources.

“Unintentional plagiarism is the inadvertent presentation of another’s work or ideas without proper acknowledgement because of poor or inadequate practices. Unintentional plagiarism is a failure of scholarship; intentional plagiarism is an act of deceit.”

**What are the Students’ Responsibilities to Avoid Plagiarism?**

Students have a responsibility to read the OC Plagiarism Policy and Procedures outlined in the OC calendar, which is available in online format [www.okanagan.bc.ca](http://www.okanagan.bc.ca). Students must acknowledge the sources of information used on all their assignments. This usually involves putting the authors’ name and the year of publication in parentheses after the sentence in which you used the material, then at the end of your paper, writing out the complete references in a Reference section.

“Students are responsible for learning and applying the proper scholarly practices for acknowledging the work and ideas of others. Students who are unsure of what constitutes plagiarism should refer to the UBC publication *“Plagiarism Avoided; Taking Responsibility for your Work”*. This guide is available in OC bookstores and libraries.

Students are expected to understand research and writing techniques and documentation styles. The Okanagan School of Business requires the use of the APA or MLA style, but suggests that students cite references using the APA guidelines (see Publication Manual of the American Psychological Association, 7<sup>th</sup> edition (2019)). A copy of the APA manual is available in the reference section and also available for circulation from OC libraries. The library website has access to these two major citing styles.

**What are the Penalties for Plagiarism and Cheating?**

The Okanagan School of Business does not tolerate plagiarism or cheating. All professors actively check for plagiarism and cheating and the Okanagan School of Business subscribes to an electronic plagiarism detection service. All incidents of plagiarism or cheating are reported and result in a formal letter of reprimand outlining the nature of the infraction, the evidence and the penalty. The Dean of the Okanagan School of Business and the Registrar record and monitor all instances of plagiarism and cheating. Penalties for plagiarism and cheating reflect the seriousness and circumstances of the offence and the range of penalties includes suspension from OC.